

VIRGINIA: County of Lee, to-wit:

At the Annual Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on January 21, 2014 at 5:00 p.m. thereof.

MEMBERS PRESENT: Charles Slemp, Jr., Chairman
Jason Crabtree
Carl Bailey
Larry Mosley
Tina Rowe

MEMBERS ABSENT: None

OTHERS PRESENT: C. M. Callahan, Jr., County Attorney
Dane Poe, County Administrator
Jeny Hughes, Administrative Assistant

OTHERS ABSENT: None

INVOCATION

Norman Clark, Pastor of Ewing Circuit of United Methodist Church, led in the Invocation.

PLEDGE TO THE FLAG

Jason Crabtree led the Pledge to the Flag.

MEETING CALLED TO ORDER

The meeting was called to order at 5:04 p.m.

ESTABLISH TIME, DATE AND PLACE OF REGULAR MEETING

It was moved by Mr. Crabtree, seconded by Ms. Rowe, to establish regular monthly meetings on the third Tuesday of each month at 5:00 p.m. in the General District Courtroom of the Lee County Courthouse, and to adopt the Rules of Procedure as amended. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

RULES OF PROCEDURE

Prior to the question being put to vote, Mr. Poe stated Section 3-1, Order of Business, item B needs to be changed to Departmental Reports.

RULES OF PROCEDURE

LEE COUNTY BOARD OF SUPERVISORS

Section I – Meeting

Section 1-1: When and where regular meetings held

The date, time and place of the regular Board of Supervisors meeting shall be established at the January annual meeting. Should the Board subsequently prescribe any meeting time or place other than that initially established, it shall comply with Section 15.2-1416 of the Code of Virginia, as amended. (1)

Section 1-2: Special Meetings

The Board of Supervisors may hold such special meetings, as it deems necessary, at such time and place as it may find convenient; and it may adjourn from time to time as it may find convenient and/or necessary. A special meeting of the Board of Supervisors shall be called pursuant to, and in full compliance with, Sections 15.2-1417 and 15.2-1418 of the Code of Virginia, as amended. (2)

Section 1-3: Annual/semi-annual meetings

The first meeting held after the newly elected members of the governing body shall have qualified and the first meeting held in the corresponding month of each succeeding year shall be known as the annual meeting. (3)

Section 1-4: Quorum and method of voting

At any meeting a majority of the Supervisors shall constitute a quorum. (4) All questions submitted to the Board for decision shall be determined by a voice vote of a majority of the Supervisors voting on any such question, unless otherwise provided by law. (5) The name of each member voting and how he or she voted must be recorded. (6)

Section 1-5: Member absenting himself from meeting prior to adjournment

After the name of any member of the Board has been recorded as present at any meeting of the Board, a member shall not leave the meeting previous to adjournment unless by consent of the Board.

Section 1-6: Board to sit with open doors

The Board of Supervisors shall sit with open doors and all persons conducting themselves in an orderly manner may attend meetings; (7) provided, however, that Board may hold closed meetings as permitted by law. (8)

Section II – Officers

Section 2-1: Chair and Vice-Chair

At the annual meeting of the Board of Supervisors, the Board shall elect from its membership a Chair and a Vice-Chair in accordance with the provisions of Section 15.2-1422 of the Code of Virginia, as amended. The term of office for the Chair and Vice-Chair shall be for one (1) year, but they may be re-elected. In the case of the absence from any meeting of the Chair and Vice-Chair, the members present shall choose one of their number as temporary Chair, provided those members constitute a quorum. (9)

Section 2-2: Chair may administer oaths

The Chair shall have power to administer an oath to any person concerning any matter submitted to the Board or connected with its' powers and duties. (10)

Section 2-3: Clerk (duties, etc.)

The Clerk for the Board shall be the County Administrator and his/her duties and responsibilities shall be as set out in Section 15.2-1540 of the Code of Virginia, as amended. The Clerk may appoint a deputy as recording secretary if needed.

Section 2-4: Preservation of order

At meetings of the Board the presiding officer shall preserve order and decorum (11) and may require the Sheriff of Lee County, or at the Sheriff's option, a deputy to attend meetings of the Board to preserve order.

Section III – Conduct of Business

Section 3-1: Order of business

At meetings of the Board, subject to rearrangement by the Chair, absent an objection by the full Board, the order of business shall be as follows:

- (A) Call of order and roll call of members
- (B) Departmental Reports
- (C) Public hearings
- (D) Reports, requests, and recommendations of other departments
- (E) Citizens expression
- (F) Submission and approval of the minutes of the preceding meeting
- (G) Approval of Refunds
- (H) Approval of Warrant List
- (I) Delegations
- (J) Finance
- (K) Unfinished business
- (L) New business
- (M) Reports, requests and recommendations of the County Attorney
- (N) Reports, requests and recommendations of the County Administrator
- (O) Communications and instructions of members of the Board

When any matter is made the special order of business for a future meeting, it shall at such meeting take priority of all other business except the approval of the minutes of the last meeting.

Section 3-2: Manner of addressing Board generally; speaking only on question before Board

- (A) When any person, including Board Members, speaks to the Board, that person shall address the Chair and shall speak directly to the question before the Board.
- (B) No person in attendance at a meeting of the Board shall be permitted to address the Board while the members are considering any Motion, Resolution or Ordinance preliminary to a vote on the same except at the discretion of the Chair.
- (C) No Board Member shall engage in discussion or ask questions of those addressing the Board without first being recognized by the Chair.

Section 3-3: Use of offensive language or gestures; sectarian or political discussion

No member of the Board shall, in debate at any meeting of the Board, use any language or gesture calculated to offend or insult another member. No discussion of sectarian or partisan character shall be allowed at meetings of the Board. (12)

Section 3-4: Priority in speaking to Board

When two or more members wish to speak at the same time, the Chair shall name the person who shall speak first. (13)

Section 3-5: Speaking more than once on same subject

In any debate before the Board, no member of the Board shall speak more than once on the same question until all the others have spoken who desire to do so, nor more than twice on the same question, unless consent of the Board has been given. (14)

Section 3-6: Form of petitions, etc.

Every petition, communication or address to the Board shall be respectful language and, except in cases where it is otherwise allowed, shall be in writing.

Section 3-7: Motions

No proposition shall be entertained by the Chair until a Motion for the same has been duly made. The Chair may make a Motion without vacating the Chair. (15)

Section 3-8: Decisions on points of order

The Chair, when presiding at a meeting of the Board, without vacating the Chair, may give reasons for any decision made on any point of order and such decision shall be made without debate. (16)

Section 3-9: Same, appeal to Board

Any member of the Board may appeal to the Board regarding the decision of the Chair on any question of order, a majority vote of those present being necessary to overrule the Chair. (17)

Section 3-10: Motion to adjourn

At a meeting of the Board, a Motion to adjourn shall always be in order and shall be decided without debate. (18)

Section 3-11: Voting on appointments to office

Every appointment by the Board shall be by voice vote, recorded by name in the Minutes of the Board of Supervisors. (19)

Section 3-12: Suspending rules

The rules of the Board may be suspended with the concurrence of four-fifths (4/5) of the members present. (20)

Section 3-13: Roberts Rules of Order

The proceedings of the Board, except as otherwise provided in applicable State law, shall be governed by Roberts Rules of Order, Newly Revised.

Section IV – Public Hearings

Section 4-1: Speakers

At every public hearing, speakers wishing to address the Board shall clearly state their name and address and shall be subject to a time limitation of three (3) minutes per individual or five (5) minutes for an individual representing a group, or such other limitation as the Board, in its' discretion, may impose. Each speaker shall be limited to one appearance at each public hearing.

Section 4-2: Members' participation

Board Members shall limit their comments in public hearings to insure participation by the public without Board interference.

Section 4-3: Close of hearing

When a public hearing shall have been closed by the order of the Chair of the Board, no further public comments are in order.

Section V – Agenda

Section 5-1(A): Preparation

The Clerk shall prepare an Agenda for each regular meeting conforming to the order of business specified in Section 3-1 under Order of Business. Except where emergency circumstances require otherwise, every item to be placed on the Agenda shall be received in the Office of the County Administrator by 10:00 a.m. on the Tuesday prior to any regular meeting of the Board.

Section 5-1(B): Notification

Any member absent from a meeting shall be notified of a recessed meeting, including place, time and items to be placed on the Agenda.

Section 5-2: Delivery

The Agenda shall be mailed, or hand delivered, to each Member of the Board and the Attorney to the Board at least six (6) days prior to the meeting.

Section 5-3: Request to appear before the Board of Supervisors

Any citizen (individual, firm, association, or corporation) desiring to appear before the Board of Supervisors to request Board action on any matter shall make such request to the Clerk or Agent as provided; however, no request shall be required in order to speak to the Board during the Citizens' Expression period.

Note: The purpose of the Citizens' Expression period at each regular meeting is to give all citizens an opportunity to appear before the Board to voice their opinions on matters of concern to them over which the Board has influence. Sections 4-1, 4-2 and 4-3 of these Rules of Procedure regarding public hearings will also apply to the Citizens' Expression period. This period should not be used to request specific Board action at that meeting. (See Section 5-3) If Board action is indicated as a result of information provided during this period, the matter should be placed on the Agenda for a future Board meeting.

NOTES

1. Code of Virginia, as amended, Section 15.2-1416.
2. Code of Virginia, as amended, Section 15.2-1417 and 1418.
3. Code of Virginia, as amended, Section 15.2-1416.
4. Code of Virginia, as amended, Section 15.2-1415.
5. Code of Virginia, as amended, Section 15.2-1420.
6. Constitution of Virginia, Article VII, Section 7.
7. Code of Virginia, as amended, Section 2.2-3707.
8. Code of Virginia, as amended, Section 2.2-3711.
9. Code of Virginia, as amended, Section 15.2-1422.
10. Code of Virginia, as amended, Section 15.2-1410.

11. The Virginia Local Legislator, Virginia Municipal League, Virginia Association of Counties, and the Institute of Government, University of Virginia, (1972) pp. 62-63.
12. Roberts, pp. 386-389.
13. Roberts, pp. 28-31.
14. Roberts, pp. 42-43.
15. Roberts, pp. 477-478.
16. Roberts, pp. 214-215.
17. Roberts, pp. 254-259.
18. Roberts, pp. 67-68, 234-240.
19. Roberts, pp. 43-50, 403-405.
20. Roberts, pp. 259-265.

DEPARTMENTAL REPORTS

BUILDING INSPECTOR

Roger Susong, Building Code Official, reported the Building Department issued 74 building permits for the last quarter and collected \$3,956.26 in permit fees, and \$7,218.64 in contractor's tax. He added that there were 176 site visits made during the quarter.

E-911

Alan Bailey, E-911 Director, reported that dispatch received 4,923 calls in December with 573 being landline 911 calls, and 405 wireless 911 calls. Software updates have been completed with some unexpected issues occurring causing some features to be disabled. He added that he is still waiting on a response from the State Police regarding the radio equipment for the Hunter's Gap Tower. He stated that the enhanced 911 system is up and operational.

Mr. Mosley asked about the verification rate.

Mr. Bailey stated that GeoComm reported the Verizon rate is 99.6%.

Mr. Crabtree asked about a FAA requirement for low band encryption by 2015.

Mr. Bailey stated he had not heard of a requirement.

Mr. Crabtree stated that it would be worth finding out with new equipment being installed and the possibility of new towers we need to be planning for tomorrow.

EXTENSION OFFICE

Jeanie Mullins, Extension Agent, reported that the 4-H agent had 250 fourth and fifth graders participate in the citizenship project, dramatic reading for fourth and fifth graders. The Agricultural Natural Resource Agent had 30 participants in the master cattleman course, the Lee Federation FFA Forestry Judging contest had 55 students from Lee County, the agent took the 4-H Livestock Clubs to the North American International Livestock Exposition in Louisville, Kentucky with 22 students participating, and she held two pesticide disposal workshops. Ms. Mullins added that the Farm and Family day was a success with over 300 participants and encouraged the Extension Office to hold the event again. The Family Nutrition Program held lessons for students at Rose Hill, Flatwoods and St. Charles.

Mr. Bailey stated that he appreciated the efforts and the participation in the programs.

Ms. Rowe asked about any planned EMS training classes.

Ms. Mullins stated she did not know what part the Extension Office could play, but they are willing to help in any way. She added that there is a plan to hold an emergency preparedness course within the next few weeks.

PUBLIC HEARINGS

PROPOSED ADOPTION OF THE COUNTY ZONING ORDINANCE

The Lee County Board of Supervisors held a Public Hearing on January 21, 2014 at 5:00 p.m. in the General District Courtroom of the Lee County Courthouse located in Jonesville, Virginia to solicit input on the proposed re-adoption of the Lee County Zoning Ordinance with revisions and updates as proposed by the Lee County Planning Commission.

The Chairman opened the floor for public comment.

Michael James, IDA Director, stated there were two big changes to the Zoning Ordinance, the addition of zone R-M, which is an R-1 zone that also allows manufactured housing, and Article 11, in which the definitions have been added to, revised or expanded upon. The Planning Commission held two public work sessions over the summer for citizen input. He added that he had not received any public comment on this matter, and that the Planning Commission had voted to approve the proposed ordinance change.

Jeff Rowlett, Jonesville, stated that there was a typo on the minimum lot size.

Mr. Poe stated that the five had a strike through; it was light and hard to see.

Mr. Rowlett stated that was fine that way.

There was no further public comment on this matter.

It was moved by Mr. Mosley to accept the proposed changes and adopt the new County Zoning Ordinance.

Mr. Crabtree noted that the floor had not been closed to public comment.

The Chairman closed the floor for public comment.

It was moved by Mr. Mosley, seconded by Mr. Bailey, to accept the proposed changes and adopt the County Zoning Ordinance. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

PROPOSED AMENDMENT TO LOCAL VEHICLE LICENSE ORDINANCE TO EXEMPT ANTIQUE VEHICLES

The Lee County Board of Supervisors held a Public Hearing on Tuesday, January 21, 2014 at 5:00 p.m. in the General District Courtroom of the Lee County Courthouse in Jonesville, Virginia. The purpose of the Public Hearing was to receive public comment on a proposed amendment to the Local Vehicle License Ordinance. The proposed amendment would exempt vehicles registered as an "Antique Vehicle" with the Virginia Department of Motor Vehicles from the requirement to purchase an annual local vehicle license.

Mr. Poe stated the reason for this public hearing was to hear public comment before taking any action on the proposed ordinance change. He added that the proposal is to exempt vehicles that are registered with DMV as an antique vehicle.

The Chairman opened the floor for public comment.

There was no further public comment on this matter.

Mr. Crabtree asked about the number of antique vehicles.

Mr. Poe stated there were around 100 vehicles and the fee is \$30 per year.

Ms. Rowe stated there are 97 vehicles and the license fee would be \$2,910.

It was moved by Mr. Slemph to table this matter.

Mr. Poe stated that if no action was taken within 120 days it would stay as it is now.

It was moved by Mr. Slemph, seconded by Ms. Rowe, to table this matter. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemph

CONSTITUTIONAL OFFICERS

TREASURER'S REPORT

The Treasurer's Report for the month of December 2013 was submitted as follows:

Revenues	\$ 6,803,135.75
Expenditures	\$ 4,853,510.83
General Fund	\$13,906,937.81
Total Assets and Liabilities	\$18,942,880.80

It was moved by Mr. Slemph, seconded by Mr. Mosley, to approve the Treasurer's Reports as presented. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemph

PUBLIC EXPRESSION

The Chairman opened the floor for public comment and advised that each speaker would be limited to a three minute time period for individuals, and 5 minute time period for a group.

Bob Bost, Jonesville, addressed the Board about the Tobacco Commission Grant money, and the possibility of the County having to help the IDA repay the grant funding received for GreenUSA.

Richard Shuler, Dryden, addressed the Board about the IDA having to repay the grant to the Tobacco Commission for Green USA, and businesses in the past that received funding from the commission that has not remained in business.

Ann Marie Mackway Girardi, Rose Hill, addressed the Board about the possibility of having a citizen advisory board to research potential new business before funds are released.

Jeff Rowlett, Jonesville, addressed the board about future loan payments that will be due from the IDA in the coming years, and the possibility of the County being responsible, and ready for them.

There was no further public comment.

The Chairman closed the floor for public comment.

APPROVAL OF MINUTES

It was moved by Ms. Rowe, seconded by Mr. Mosley, to approve the minutes of the December 17, 2013 Regular Meeting. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

It was moved by Mr. Mosley, seconded by Mr. Slemp to approve the minutes of the January 7, 2014 Recessed Meeting. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

PAYROLL

The County Administrator reports that payroll warrants have been issued.

APPROVAL OF DISBURSEMENTS

It was moved by Ms. Rowe, seconded by Mr. Mosley, to approve the disbursements for the month of January in the amount of \$538,230.36. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

DELEGATIONS

DANIEL BOONE SOIL & WATER CONSERVATION DISTRICT UPDATE ROGER ELKINS

Mr. Elkins was unable to attend the meeting.

FINANCE

MONTHLY APPROPRIATIONS

It was moved by Mr. Bailey, seconded by Mr. Crabtree, to adopt the following Resolution. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

RESOLUTION
MONTHLY APPROPRIATIONS
14-001

WHEREAS, the Lee County Board of Supervisors has approved the Lee County Public School Budget and Virginia Public Assistance Budget for FY2013-14; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Lee County Public School and Virginia Public Assistance Budgets;

NOW, THEREFORE, BE IT RESOLVED, that the following activities 1/12 of the amount shown is appropriated for a 1-month period ending February 28, 2014;

VIRGINIA PUBLIC ASSISTANCE

Federal/State Funds	\$ 5,978,599
Local Funds	<u>1,077,062</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE	\$ 7,055,661

LEE COUNTY PUBLIC SCHOOLS

Categorical Appropriation:

Instruction	\$ 23,912,714
Administration, Attendance and Health	1,721,521
Pupil Transportation	1,937,730
Operation and Maintenance	3,307,797
School Food Services	1,558,843
Facilities	460,218
Technology	712,278
Partially Self-Funded Insurance Fund	<u>3,990,000</u>
TOTAL	\$37,601,101

Source of Revenue:

Federal Funds	\$ 4,066,300
State Funds	24,206,669
Other Funds	71,600
Self Insured Health Fund	3,990,000
Local Funds	4,561,621
Textbook Carryover Funds	<u>704,911</u>
TOTAL PUBLIC SCHOOLS	\$ 37,601,101

1. The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the

General Fund to the Public School and Virginia Public Assistance funds and will not exceed the foregoing one and three months appropriations.

The Lee County Treasurer is also directed to revert all unexpended balances of the Public School and Virginia Public Assistance Funds to the General Fund as of the beginning and ending of Fiscal Year 2013-2014.

SUPPLEMENTAL APPROPRIATIONS

SHERIFF DEPARTMENT

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$141,612.34 to Fund 001, Sheriff Miscellaneous Grant, Line Item 4-001-31200-3145. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

DSS CONTRIBUTIONS

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$75,515.38 to Fund 001, DSS Contributions - VRS/SGL, to the following line items. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

Line Item 4-001-91100-2210	\$70,577.34
Line Item 4-001-91100-2400	\$ 4,938.04

RETIREE HEALTH INSURANCE

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$8,705.208 to Fund 001, Retiree/BC-BS Payments, Line Item 4-001-91200-2390. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

GENERAL EXPENSES

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$14,524.67 to Fund 001, Disbursements General Expenses, Line Item 4-001-91500-5840. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

MISCELLANEOUS EXPENSES

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$4,541.03 to Fund 001, Miscellaneous Expenses, in the following line items.. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

Line Item 04-001-92100-5910	\$3,104.69
Line Item 04-001-92100-5920	\$1,436.34

DEPARTMENT OF SOCIAL SERVICES

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$115,000.000 to Fund 002, Department of Social Services, in the following line items.. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

Line Item 04-002-53100-0004	\$30,000.00
Line Item 04-002-53100-0012	\$85,000.00

IMAGINATION LIBRARY

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$5,000.00 to Fund 025, Imagination Library Expenses, Line Item 4-025-61322-6020. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

COAL ROAD IMPROVEMENTS

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to approve a supplemental appropriation in the amount of \$516.99 to Fund 027, Gas Severance Tax Disbursements, Line Item 4-027-95100-5860. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

NEW BUSINESS

BOARD APPOINTMENTS

LONESOME PINE OFFICE ON YOUTH

It was moved by Mr. Crabtree, seconded by Mr. Bailey, to table this appointment until next month. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

COMMUNITY SERVICES BOARD

It was moved by Ms. Rowe, seconded by Mr. Slemp, to appoint Judy Roberts to a three-year term on the Community Services Board. Ms. Roberts' term will expire June 30, 2017. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

DISABILITY SERVICES BOARD

It was moved by Mr. Mosley, seconded by Mr. Crabtree, to table this appointment until next month. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

PUBLIC SERVICE AUTHORITY

It was moved by Mr. Slemp, seconded by Mr. Crabtree, to appoint Richard Shuler to a four-year term on the Public Service Authority Board. Mr. Shuler's term will expire December 31, 2017. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

PUBLIC SERVICE AUTHORITY

It was moved by Ms. Rowe, seconded by Mr. Crabtree, to table this appoint until next month. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

REDEVELOPMENT AND HOUSING AUTHORITY

It was moved by Mr. Crabtree, seconded by Ms. Rowe, to appoint Mary Ruth Davidson to an unexpired term on the Redevelopment and Housing Authority. Ms. Davidson's term will expire October 31, 2017. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

REDEVELOPMENT AND HOUSING AUTHORITY

It was moved by Ms. Rowe, seconded by Mr. Mosley to table this appoint until next month. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

PLUMBING AND GENERAL REPAIR SERVICES

Mr. Poe reported this contract was rebid, and one bid was received from Southwest Heating and Air Conditioning.

Ms. Rowe asked that this item be taken up in closed session.

REPORTS AND RECOMMENDATIONS OF THE COUNTY ATTORNEY

None

REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR

CONSTRUCTION PROJECTS

Mr. Poe stated that he had met with the architects, and gave the Board updated designs for their review.

SECOND HARVEST FOOD BANK

Mr. Poe reported the Second Harvest Food Bank has invited the board to attend a community meeting at the First United Methodist Church in Jonesville on January 27, 2014 from 6 - 8 p.m. on the possibility of a mobile food pantry for the County.

STICKLEYVILLE SCHOOL

Mr. Poe reported that the County is still paying the utility bills for the school, which is in use by the community group. He suggested the Board be thinking about what to do on this property.

STORMWATER MANAGEMENT

Mr. Poe reported the updated revision to the draft ordinance has been submitted, in conjunction with Daniel Boone Soil and Water Conservation Office. He added that there are currently four bills in the General Assembly to delay implementation of the program until July 2015. He added that both offices are moving forward under the assumption it will be implemented July 2014.

REPORTS AND RECOMMENDATIONS OF THE BOARD

COURTHOUSE SECURITY CAMERAS

Mr. Crabtree stated that he would like the Board to keep in mind installing security cameras around the Courthouse entrances.

EMPLOYMENT

Mr. Crabtree stated that jobs are a big issue for county residents right now and that he would like to see the Board become proactive in finding potential prospects for new jobs.

LOW BAND RADIOS

Mr. Crabtree asked Mr. Poe if he knew if there would be an encryption requirement on low band radio frequencies.

Mr. Poe stated that he had not heard anything on the encryption requirements.

CLOSED SESSION

It was moved by Ms. Rowe, seconded by Mr. Mosley, to enter Closed Session pursuant to Section 2.2-3711 A.1., discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body, 2.2-3711 A.5., discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and Section 2.2-3711 A. 6., the investing of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

It was moved by Mr. Mosley, seconded by Ms. Rowe, to come out of Closed Session. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

CERTIFICATE OF CLOSED SESSION

It was unanimously agreed as follows.

WHEREAS, the Lee County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a Certification by this Lee County Board of Supervisors that such Closed Meeting was conducted within Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Lee County Board of Supervisors hereby certified that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Closed Meeting in which this Certification Resolution applies and (ii) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed or considered by the Lee County Board of Supervisors.

TOURISM DIRECTOR

It was moved by Ms. Rowe, seconded by Mr. Slemp, to terminate the employment of the Tourism Director for unsatisfactory job performance. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

ADVERTISE FOR TOURISM DIRECTOR

It was moved by Ms. Rowe, seconded by Mr. Mosley, to advertise for a full time Tourism Director. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

LITTER CONTROL

It was moved by Mr. Crabtree, seconded by Mr. Slemp, to move the Litter Control position to be under the supervision of the Transfer Station Superintendent, effective immediately. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

PLUMBING CONTRACT

It was moved by Mr. Bailey, seconded by Mr. Mosley, to award the plumbing contract to Southwest Heating and Air Conditioning at a contract price of \$50 per hour for a technician and \$20 per hour for a helper. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

SOLID WASTE DISPOSAL AND HAULING

It was the consensus of the Board to advertise for Solid Waste Disposal and Hauling services.

It was moved by Mr. Crabtree, seconded by Mr. Mosley, to adjourn. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Bailey, Mr. Crabtree, Mr. Mosley, Ms. Rowe, Mr. Slemp

CHAIRMAN OF THE BOARD

CLERK OF THE BOARD