

VIRGINIA: County of Lee, to-wit:

At the Recessed Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on June 27, 2017 at 6:00 p.m. thereof.

MEMBERS PRESENT: D. D. Leonard, Chairman
Nathan Cope
Robert Smith

MEMBERS ABSENT: Larry Mosley
Charles Slemp, Jr.

OTHERS PRESENT: Dane Poe, County Administrator
Jeny Hughes, Administrative Assistant

OTHERS ABSENT: Stacy Estep Munsey, County Attorney

MEETING CALLED TO ORDER

The meeting was called to order at 6:01p.m.

APPROVAL OF YEAR END DISBURSEMENTS

It was moved by Mr. Cope, seconded by Mr. Smith, to approve the year end disbursements in the amount of \$67,128.02. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

ADOPTION OF TAX LEVIES

Mr. Poe presented the proposed tax levies that were used in calculating revenues for the Fiscal Year 2017-2018 budget.

Real Property	\$.6187 per \$100 of assessed value
Personal Property	\$2.00 per \$100 of assessed value

Machinery & Tool	\$2.00 per \$100 of assessed value
Merchants Capital	\$1.41 per \$100 of assessed value

It was moved by Mr. Cope, seconded by Mr. Smith, to adopt the tax levies as presented. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

FINANCE

FISCAL YEAR 2017 – 2018 BUDGET ADOPTION

Mr. Poe reported that with the budget changes approved on June 22, 2017, the current FY 2017 -2018 proposed budget anticipates revenues of \$67,930,389 and budget expenditures of \$68,710,437. This would require a transfer of \$780,048 from General Fund reserves to balance with the projected revenues. He added that the property, liability and workmen's compensation insurance renewal rate was received just prior to the meeting, and there was not enough time to get those incorporated into the budget, it will only be an increase of \$5,500 so it can come out of the Miscellaneous and Contingency budget.

It was moved by Mr. Cope, seconded by Mr. Smith, to adopt the BY 2017 – 2018 budget as presented with total projected revenues of \$67,930,389 and projected expenditures of \$68,710,437. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

FISCAL YEAR 2017 – 2018 BUDGET APPROPRIATION

It was moved by Mr. Cope, seconded by Mr. Smith, to adopt the following Resolution. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

**LEE COUNTY BOARD OF SUPERVISORS
APPROPRIATIONS RESOLUTION
FISCAL YEAR ENDING JUNE 30, 2018
17-006**

WHEREAS, the Lee County Board of Supervisors has heretofore prepared a budget for information and fiscal planning purposes only; and

WHEREAS, the preparation, publication, and approval of the budget is not deemed to be appropriations (§15.2-2506);

NOW, THEREFORE, BE IT RESOLVED, by the Lee County Board of Supervisors that the Budget for Fiscal Year 2017-18 has been approved by separate action and by this Resolution appropriations for the General Fund be made as follows;

Board of Supervisors	97,219
FBOP-Water and Sewer	1,469,336
Housing Authority	3,000
Public Service Authority	3,233
R.A.D.A	1,940
County Administrator	144,198
Legal Services	24,273
Delinquent Tax Collection	36,000
Independent Auditor	68,600
Commissioner of the Revenue	319,842
Treasurer's Office	274,339
Central Accounting	53,626
Data Processing	94,134
Central Garage	138,028
Central Purchasing	31,915
Electoral Board	118,158
Registrar	125,993
Circuit Court	63,645
General District Court	4,900
Special Magistrates	1,010
Juvenile & Domestic Court Services	259,248
Circuit Court Clerk	435,966
Victim/Witness Assistance	102,057
Commonwealth's Attorney	485,009
Sheriff	2,102,245
Domestic Violence	43,300
School Resource Officers	88,550
Courtroom Security	27,313
Sheriff-Vehicle Expense	228,604
Fire Prevention	250,285

Emergency Medical Services	92,975
Emergency Services	250,794
Jail Operation	2,145,900
Building Official	82,196
Animal Control	107,869
Medical Examiner	500
Litter Enforcement	123,015
Road Viewers	500
Maintenance of Buildings & Grounds	271,736
Local Health Department	247,081
The Health Wagon	5,000
Community Services Board	109,350
Brain Injury Services of SW Virginia	1,500
Southwest VA Food Bank	5,000
Lonesome Pine Office on Youth	4,500
Children's Advocacy Center	5,000
Senior Citizens Program	26,400
Junction Center For Independent Living	5,000
Mountain Empire Community College	19,793
Thomas Walker Pool	27,959
Tourism	17,580
Spearhead Trails	25,000
Heart of Appalachia Tourism Authority	2,500
SW VA Cultural Heritage Foundation	10,000
William King Arts Center	1,000
Lonesome Pine Regional Library	222,082
Lenowisco PDC	41,878
Industrial Development Authority	6,786
Board of Zoning Appeals	3,760
Planning Commission	3,833
Community Development	102,369
Lee County Airport	49,865
Soil & Water Conservation	30,000
Black Diamond Resource Conservation & Dev.	1,000
VPI Extension Service	58,792
DSS Contributions to VRS/SGL	270,000
Retiree Health Insurance	38,208
Courthouse Renovations/Maintenance	75,000
Parking Lot Paving	30,000
Miscellaneous & Contingency	50,000
E-911 Operations	692,358
Debt Service	191,964
Landfill Monitoring	50,000
Solid Waste	1,377,370
Capital Project-Elydale Water ARC	113,500
Capital Project-Elydale Water CDBG	684,000

GENERAL FUND TOTAL

\$14,776,879

1. Appropriations are payable in the amounts named herein, provided the aggregate revenues collected and other resources available during the year ending June 30, 2018, from which the appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, the said appropriations shall be deemed to be payable in such proportions as the sum of all realized revenue is to the total amount of revenues estimated by the Board of Supervisors to be available for appropriations in the year ending June 30, 2018.
2. No department, agency, or individual receiving appropriations under the provision of this Resolution shall exceed the sum approved for that department, agency or individual by the Lee County Board of Supervisors.
3. The Board of Supervisors for Lee County reserves the right to change at any time during the Fiscal Year ending June 30, 2018, compensation provided to any officer or employee and to establish or abolish any office or position excepting such office or position as may be prohibited by law from abolishing.
4. The purchase of machinery, equipment, or motor vehicles (capital outlay items) in the Budget not exceeding \$2,500.00 per item, may be approved by justifying said items to the County Administrator on an as needed basis. A purchase order will be issued and must be signed by the County Administrator or his designee; all requests for items exceeding \$2,500.00 must be justified and approved by the Board of Supervisors.

WHEREAS, the Lee County Board of Supervisors has approved the Headstart Budget, Lee County Public School Budget and Virginia Public Assistance Budget for FY2017-18; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Headstart, Lee County Public School and Virginia Public Assistance Budgets;

NOW, THEREFORE, BE IT RESOLVED, that the following activities, 25% of the amount shown is appropriated for a 3-month period ending September 30, 2017

HEADSTART

Federal Funds	<u>\$ 1,370,586</u>
TOTAL HEADSTART	\$ 1,370,586

VIRGINIA PUBLIC ASSISTANCE

Federal/State Funds	\$ 7,785,822
Local Funds	<u>1,329,890</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE	\$ 9,115,712

LEE COUNTY PUBLIC SCHOOLS

Federal, State & Other Funds	\$38,931,987
Local Funds	<u>4,515,273</u>
TOTAL LEE COUNTY PUBLIC SCHOOLS	\$43,447,260

1. The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the General Fund to the Headstart, Public School and Virginia Public Assistance funds and will not exceed the foregoing one and three months appropriations.

The Lee County Treasurer is also directed to revert all unexpended balances of the Headstart, Public School and Virginia Public Assistance Funds to the General Fund as of the beginning and ending of Fiscal Year 2017-2018.

TOTAL FY 2017-18 BUDGET \$68,710,437

SUPPLEMENTAL APPROPRIATIONS AND BUDGET TRANSFERS

DELINQUENT TAX COLLECTION

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$10,954.50 to the Delinquent Tax Collection as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-19000-0043	DMV Stop Fees	\$ 1,720.00
3-001-18990-0040	TAC'S Fees Reimbursed	\$ 9,234.50
Expenditure		
4-001-12230-3150	DMV Stops	\$ 1,720.00
4-001-12230-3160	TAC's Tax Authority Charges	\$ 9,234.50

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

SHERIFF'S DEPARTMENT

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$1,940.00 to the Sheriff's Department as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-16010-0014	Sheriff's Gun Permits	\$ 1,940.00
Expenditure		
4-001-31200-3160	Contract Services	\$ 1,940.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

SHERIFF'S DEPARTMENT

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$21,616.94 to the Sheriff's Department as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-41050-0099	Budget Supplements from Reserve	\$ 10,808.47
3-001-23020-0009	Sheriff's Miscellaneous Grants	\$ 10,808.47
Expenditure		
4-001-31200-6010	Bullet Proof Vest Grant	\$ 21,616.94

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

SHERIFF'S VEHICLE EXPENSE

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$13,865.00 to the Sheriff's Vehicle Expense as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-18990-0013	VACO Insurance Claims	\$ 13,865.00

Expenditure
4-001-31700-8105 Capital Outlay \$ 13,865.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

BUILDING / REMODELING EXPENSE

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$207,492.42 to the Building / Remodeling Expense as follows. Upon the question being put the vote was as follows.

Revenue Source
3-001-41050-0099 Budget Supplement from Reserve \$ 207,492.42

Expenditure
4-001-91325-8220 Solid Waste Transfer Station \$ 2074,92.42

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

FINES & FORFEITURES

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$872.69 to the Fines & Forfeiture Expense as follows. Upon the question being put the vote was as follows.

Revenue Source
3-007-14010-0004 State Forfeiture Proceeds \$ 872.69

Expenditure
4-007-94100-5840 State Forfeiture Proceeds \$ 872.69

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

COAL ROAD & GAS SEVERANCE

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$688.40 to the Coal Road & Gas Severance as follows. Upon the question being put the vote was as follows.

Revenue Source			
3-027-12150-0001	Gas Severance Tax	\$	688.40

Expenditure			
4-027-95100-5860	Gas Severance Tax Disbursements	\$	688.40

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

BUDGET TRANSFER

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a budget transfer in the amount of \$26,048.86 as follows. Upon the question being put the vote was as follows.

From:

4-001-91400-5840	Miscellaneous Expenses	\$	-26,048.86
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To:

4-001-91325-8215	Cooperative Extension Bldg Expenses	\$	23,004.04
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4-040-67100-9124	DSS Building Debt	\$	1,347.43
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4-040-67100-9123	Transfer Station/Extension Office	\$	221.43
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4-056-94100-5860	Landfill Expenses	\$	1,475.96
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VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

REPORTS AND RECOMMENDATIONS OF COUNTY ADMINISTRATOR

REPLACEMENT EQUIPMENT

Mr. Poe reported that due to the recent break-in at the Transfer Station and the lack of recovery of anything except the old truck, there are some items that need to be replaced as soon as possible. Mr. Collingsworth has priced a new SCAG mower, the same model as was stolen at \$5,200. There are still filters and other service parts in inventory for this mower that would be wasted if we go with another brand or model. Mr. Poe approved the purchase of a used 6'x14' aluminum trailer last week for \$1,700. It was in very good condition with side and rear loading platforms and is larger and stronger than the one that was stolen. A new one like this would have cost over \$4,000.

The Central Garage has two immediate needs – a new scan tool at \$3,100 and a booster box at \$230. Mr. Poe is requesting Board approval to make these purchases right away.

It was moved by Mr. Cope, seconded by Mr. Smith, to purchase the SCAG mower, scan tool and booster box. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

RADIO SYSTEM LEASE AGREEMENT

Mr. Poe reported that in preparing the new radio communications system purchase, the County needs to execute a lease/purchase agreement. Motorola, through Ascentium Capital LLC, has arranged tax exempted financing through KS State Bank of Manhattan, Kansas. Because the County is not yet ready to construct new towers, the initial lease/finance agreement will be for radio equipment only. In order to obtain the quoted interest rate of 3.39%, the County needs to execute the lease agreement by June 30. The total amount of the equipment purchase is \$818,114.32, of which \$265,000 will be paid by the COPS Technology grant. The COPS office has approved the budget amendment to allow the purchase of radio equipment instead of a tower, but Mr. Poe is still awaiting their approval of the justification for using sole source procurement.

The lease agreement is for a term of five years with the first payment due June 1, 2018. Each annual payment will be \$122,123.13. As additional equipment is purchased and constructed, they will issue an addendum or new lease to cover those costs. Motorola cannot order or ship any equipment until the lease agreement is in place. Mr. Poe is requesting the Board adopt the Obligor Resolution authorizing him to execute the lease agreement and submit prior to June 30, 2017.

It was moved by Mr. Cope, seconded by Mr. Smith, to adopt the Obligor Resolution for the Radio System Lease Agreement. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

OBLIGOR RESOLUTION

At a duly called meeting of the Governing Body of the Obligor (as defined in the Contract) held on June 27, 2017 the following resolution was introduced and adopted.

BE IT RESOLVED by the Governing Body of Obligor as follows:

1. **Determination of Need.** The Governing Body of Obligor has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of the Government Obligation Contract dated as of June 1, 2017, between County of Lee, Virginia (Obligor) and KS State Bank (Obligee).
2. **Approval and Authorization.** The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interests of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by to Obligor and hereby designation and authorizes the following person(s) to execute and deliver the Contract on Obligor's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Contract.

Authorized Individuals: _____

3. **Adoption of Resolution.** The signatures below from the designated individuals from the Governing Body of the Obligor evidence the adoption by the Governing Body of this Resolution.

LMU VET SCHOOL RABIES CLINIC

Mr. Poe reported that the LMU Vet School is requesting to host a rabies clinic on July 22, 2017 between the hours of 10:00 a.m. and 3:00 p.m. The clinic would be held at the Vet School's Lee County campus. Board of Supervisor approval is required for all rabies clinics held in the county.

It was moved by Mr. Cope, seconded by Mr. Smith, to approve the LMU Rabies Clinic on July 22, 2017. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

TRANSFER STATION INTERVIEWS

Mr. Poe reported that the Board will need to schedule interviews for the Transfer Station General Laborer position.

VACO REGION 12 AND 13 MEETING

Mr. Poe reported that the VACO Region 12 and 13 meeting will be held in Abingdon on Thursday June 29, 2017.

VACO ANNUAL CONFERENCE

Mr. Poe reported that the VACO Annual Conference has been scheduled for November 12 to November 14, 2017, and he would need to know in the next couple of weeks if anyone is attending so housing can be arranged.

REPORTS AND RECOMMENDATIONS OF THE BOARD

TOUR OF OLD EXTENSION OFFICE

The Board was in agreement to tour the old Extension Office building immediately after the meeting.

It was moved by Mr. Cope, seconded by Mr. Smith, to adjourn. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

CHAIRMAN OF THE BOARD

CLERK OF THE BOARD