

**VIRGINIA:** County of Lee, to-wit:

At the Recessed Meeting of the Lee County Board of Supervisors in the Conference Room of the Lee County Courthouse on September 27, 2017 at 5:00 p.m. thereof.

MEMBERS PRESENT: D. D. Leonard, Chairman  
Nathan Cope  
Larry Mosley  
Robert Smith

MEMBERS ABSENT: Charles Slemp, Jr.

OTHERS PRESENT: Dane Poe, County Administrator

OTHERS ABSENT: Jeny Hughes, Administrative Assistant  
Stacy Estep Munsey, County Attorney

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**MEETING CALLED TO ORDER**

The meeting was called to order at 5:07 p.m.

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**CLOSED SESSION**

It was moved by Mr. Mosley, seconded by Mr. Cope, to enter Closed Session pursuant to Section 2.2-3711 A.1., discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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It was moved by Mr. Mosley, seconded by Mr. Cope, to come out of Closed Session. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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**CERTIFICATE OF CLOSED SESSION**

It was unanimously agreed as follows.

**WHEREAS**, the Lee County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3711 of the Code of Virginia requires a Certification by this Lee County Board of Supervisors that such Closed Meeting was conducted within Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Lee County Board of Supervisors hereby certified that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Closed Meeting in which this Certification Resolution applies and (ii) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed or considered by the Lee County Board of Supervisors.

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**FINANCE**

**QUARTERLY APPROPRIATIONS**

It was moved by Mr. Cope, seconded by Mr. Mosley, to adopt Resolution 17-015. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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**RESOLUTION  
QUARTERLY APPROPRIATIONS  
17-015**

**WHEREAS**, the Lee County Board of Supervisors has approved the Headstart Budget, Lee County Public School Budget and Virginia Public Assistance Budget for FY2017-18; and

**WHEREAS**, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Headstart, Lee County Public School and Virginia Public Assistance Budgets;

**NOW, THEREFORE, BE IT RESOLVED**, that the following activities, 25% of the amount shown is appropriated for a 3-month period ending December 31, 2017

**HEADSTART**

Federal Funds	\$ 1,370,586
TOTAL HEADSTART	\$ 1,370,586

**VIRGINIA PUBLIC ASSISTANCE**

Federal/State Funds	\$ 7,785,822
Local Funds	<u>1,329,890</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE	\$ 9,115,712

**LEE COUNTY PUBLIC SCHOOLS**

Federal, State & Other Funds	\$38,931,987
Local Funds	<u>4,515,273</u>
TOTAL LEE COUNTY PUBLIC SCHOOLS	\$43,447,260

The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the General Fund to the Headstart, Public School and Virginia Public Assistance funds and will not exceed the foregoing one and three months appropriations.

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**REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR**

**LETTER OF SUPPORT FOR ST. CHARLES WATER AND SEWER  
AUTHORITY**

Mr. Poe reported the St. Charles Water and Sewer Authority is seeking grant funding to construct Phase III of their Waterline Replacement project. The proposed project consists of replacement of approximately 26,400 linear feet of 8", 6", 4", 2" and ¾" waterline from the sewer plant pump station below Wagnertown to Turner's Siding. The Authority previously had hoped to apply for Community Development Block Grant funds through the Town of St. Charles but unrelated issues resulted in the Town not approving the applications. Since there is currently no seated town council, the Authority is requesting the County's help in securing funds for this project.

The total project cost is just under \$1.9 million and proposed funding consists of a \$500,000 ARC grant, and \$1,000,000 Community Development Grant with the remainder coming from Rural Development or the Virginia Department of Health. The Authority's specific request is for a letter of support for their October 18 application for ARC funding in the amount of \$500,000. This would be followed by a Community Development Block Grant application by the County in the Spring of 2018 for \$1,000,000. The remaining funds would be obtained by the Authority. Without the County's support on this project, they will have to wait until 2019 to apply for funds, if the town council is filled in May, 2018 town elections.

There is no obligation of the county on either of these requests other than to receive the block grant funds and disburse them to the authority as needed. The County currently has \$1,175,000 in open block grants, which is well under the \$2,500,000 limit. Mr. Poe is not aware of any block grant application planned by the County or PSA for the 2018 funding cycle so the existing grants would be closed well in advance of any 2019 applications that might be submitted by the County.

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It was moved by Mr. Mosley, seconded by Mr. Cope, to provide the St. Charles Water and Sewer Authority with a letter of support for the ARC application and agree to be the applicant for the Community Development Block Grant. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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**LETTER OF SUPPORT FOR SPEARHEAD TRAILS**

Mr. Poe reported that Spearhead Trails is requesting a letter of support for their ARC grant application for Lee and Wise Counties. The majority of the grant proceeds would be used to build six access points to the Powell River in Lee County. Their long-range goal is to construct 12 or more access points on the Powell. With this grant, they would start at the County/State line and work their way up river. The remaining funds would be used to construct a Pump Track/Bike Park and pedestrian bridge in Big Stone Gap and two access points as well as a "Surf and Turf Park" in the Town of Pound.

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Mr. Cope stated that several people have contacted him about boat access.

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It was moved by Mr. Leonard, seconded by Mr. Cope, to provide Spearhead Trails with a letter of support for their ARC grant application. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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### **ELECTORAL BOARD EQUIPMENT REQUEST**

Mr. Poe reported that with the purchase of new voting machines the Electoral Board is also requesting to purchase some other associated equipment. They currently use canvas duffel style bags to carry election materials to and from the precincts. They are requesting to purchase 17 new collapsible election trolley bags at a cost of \$160 each for this purpose. These bags are on wheels and are collapsible which would save room on storage.

They are also requesting to purchase 17 used security units for transporting election materials, including ballots, to the precincts and keeping them secure while there. These units cost \$1,100 new but Wise County is replacing theirs with bigger units and will sell these for \$200 each.

The total cost for both items would be \$5180 and would provide better solutions for transport, storage and security of election related materials.

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Mr. Leonard asked what would happen to the old voting machines, if they could be donated.

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Mr. Poe stated that they could not be used in the State of Virginia, but he could check to see if any other localities could use them.

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It was moved by Mr. Cope, seconded by Mr. Mosley, to approve the purchase of the voting equipment not to exceed \$5,200 upon inspection of the security units. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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### **SUPPLEMENTAL APPROPRIATION**

It was moved by Mr. Cope, seconded by Mr. Mosley, to approve the following supplemental appropriation. Upon the question being put the vote was as follows.

Revenue Source			
3-001-41050-0099	Budget Supplement from Reserve	\$	5,200.00

Expenditure			
4-001-13100-8102	Electoral Board Capital Outlay	\$	5,200.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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**REPORTS AND RECOMMENDATIONS OF THE BOARD**

**IDA DIRECTOR**

Mr. Mosley stated that the County needs to hire an IDA Director.

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Mr. Leonard stated that he would like to find some good applicants.

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Mr. Smith stated that he would like to re-advertise.

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Mr. Leonard stated he has not seen anyone he is comfortable with hiring for the position.

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Mr. Mosley stated that with the hospital re-opening, the County would be a more attractive place for businesses, and added that the previous directors were not IDA Directors before working for the County.

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Mr. Cope stated that the County needs someone that will get out and go after things.

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It was the consensus of the Board to re-advertise for the IDA Director position.

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**CERTIFICATE OF NEED**

Mr. Mosley stated that he has spoken with the Secretary of Health and Human Resources about the Certificate of Need and asked what obstacles the County is facing that it needs to work on to have the Certificate extended again. He was told that this is an unusual circumstance. Mr. Mosley will be traveling to Richmond on October 1 to attend the meeting on extending the certificate.

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**HIRING OF BUILDING CODE OFFICIAL**

It was moved by Mr. Mosley, seconded by Mr. Cope, to hire Thomas Bush as Building Code Official at the annual salary of \$40,000.00 effective October 16, 2017. Upon obtaining State Certification for Certified Building Code Official, Mr. Bush's salary will be increased to \$48,000.00. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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It was moved by Mr. Cope, seconded by Mr. Leonard, to adjourn. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

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CHAIRMAN OF THE BOARD

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CLERK OF THE BOARD