

VIRGINIA: County of Lee, to-wit:

At the Recessed Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on June 27, 2018 at 5:00 p.m. thereof.

MEMBERS PRESENT: Robert Smith, Chairman
Nathan Cope
D. D. Leonard
Larry Mosley

MEMBERS ABSENT: Charles Slemp, Jr.

OTHERS PRESENT: Dane Poe, County Administrator
Jeny Hughes, Administrative Assistant

OTHERS ABSENT: Stacy Munsey, County Attorney

MEETING CALLED TO ORDER

The meeting was called to order at 5:03 p.m.

APPROVAL OF YEAR END DISBURSEMENTS

It was moved by Mr. Cope, seconded by Mr. Leonard, to approve the year end disbursements in the amount of \$59,391.56. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

ADOPTION OF TAX LEVIES

Mr. Poe presented the proposed tax levies that were used in calculating revenues for the Fiscal Year 2018-2019 budget.

Real Property	\$.6187 per \$100 of assessed value
Personal Property	\$2.00 per \$100 of assessed value
Machinery & Tool	\$2.00 per \$100 of assessed value

Merchants Capital \$1.41 per \$100 of assessed value

It was moved by Mr. Leonard, seconded by Mr. Cope, to adopt the tax levies as presented. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

VOTING NO: Mr. Mosley

FINANCE

FISCAL YEAR 2018 – 2019 BUDGET ADOPTION

Mr. Poe reported that after all final changes and corrections, the current FY 2018 – 2019 proposed budget anticipates revenues of \$68,331,141 and budget expenditures of \$69,917,060. This would require a transfer of \$1,585,919 from General Fund Reserves to balance with the projected revenues.

Any further changes to the budget should be in the form of a motion and should be addressed prior to adoption of the budget and the corresponding appropriations resolution.

Mr. Cope reviewed some revenue line items he had questions about and asked if there was a way to decrease the phone expenses.

Mr. Poe stated that all phone lines are with Verizon and that the 911 trunk lines are the most expensive. Comcast does offer phone service in the area, he isn't sure they could offer the trunk lines, but he will look into Comcast's service.

Mr. Cope asked if the cost for the Who's Responding app was included in the budget.

Mr. Poe stated that it is not included.

EMERGENCY SERVICES CAPITAL OUTLAY

It was moved by Mr. Cope, seconded by Mr. Leonard, to add \$4,500 into Emergency Services Capital Outlay for the Who's Responding App. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

CENTRAL ACCOUNTING SALARY INCREASE

It was moved by Mr. Leonard, seconded by Mr. Cope, to approve a \$2,000 salary increase for the Central Accounting Clerk. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

APPROVAL OF THE FISCAL YEAR 2018 – 2019 BUDGET

It was moved by Mr. Leonard, seconded by Mr. Cope, adopt the FY 2018 – 2019 budget as amended, in the amount of \$69,923,898. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

VOTING NO: Mr. Mosley

FISCAL YEAR 2017 – 2018 BUDGET APPROPRIATION

It was moved by Mr. Cope, seconded by Mr. Leonard, to adopt the following Fiscal Year 2019 Appropriation Resolution. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

VOTING NO: Mr. Mosley

**LEE COUNTY BOARD OF SUPERVISORS
APPROPRIATIONS RESOLUTION
FISCAL YEAR ENDING JUNE 30, 2019
18-015**

WHEREAS, the Lee County Board of Supervisors has heretofore prepared a budget for information and fiscal planning purposes only; and

WHEREAS, the preparation, publication, and approval of the budget is not deemed to be appropriations (§15.2-2506);

NOW, THEREFORE, BE IT RESOLVED, by the Lee County Board of Supervisors that the Budget for Fiscal Year 2018-19 has been approved by separate action and by this Resolution appropriations for the General Fund be made as follows;

Board of Supervisors	103,290
FBOP-Water and Sewer	1,448,741
Housing Authority	3,000
Public Service Authority	3,234
R.A.D.A	1,941
County Administrator	144,326
Legal Services	23,017
Delinquent Tax Collection	47,500
Independent Auditor	68,200
Commissioner of the Revenue	313,971
Treasurer's Office	280,281
Central Accounting	56,065
Data Processing	48,497
Central Garage	139,063
Central Purchasing	33,128
Electoral Board	61,258
Registrar	126,172
Circuit Court	61,652
General District Court	4,650
Special Magistrates	1,020
Juvenile & Domestic Court Services	296,304
Circuit Court Clerk	428,925
Victim/Witness Assistance	102,248
Commonwealth's Attorney	497,594
Sheriff	2,058,601
Domestic Violence	43,898
School Resource Officers	95,541
Courtroom Security	27,313
Sheriff-Vehicle Expense	246,598
Fire Prevention	252,504
Emergency Medical Services	92,975

Emergency Services	42,798
Jail Operation	2,393,865
Building Official	87,214
Animal Control	122,522
Medical Examiner	500
Litter Enforcement	100,321
Road Viewers	500
Maintenance of Buildings & Grounds	273,827
Local Health Department	247,178
The Health Wagon	5,000
Community Services Board	116,500
Brain Injury Services of SW Virginia	1,500
Southwest VA Food Bank	5,000
Lonesome Pine Office on Youth	4,500
Children's Advocacy Center	5,000
Senior Citizens Program	26,400
Junction Center For Independent Living	5,000
Mountain Empire Community College	21,999
Thomas Walker Pool	34,910
Tourism	16,934
Spearhead Trails	25,000
Heart of Appalachia Tourism Authority	2,500
SW VA Cultural Heritage Foundation	10,000
William King Arts Center	1,000
Lonesome Pine Regional Library	222,082
Lenowisco PDC	41,878
Industrial Development Authority	6,788
Board of Zoning Appeals	3,762
Planning Commission	3,734
Community Development	77,666
Lee County Airport	51,666
Soil & Water Conservation	30,000
Black Diamond Resource Conservation & Dev.	1,000
VPI Extension Service	54,746
DSS Contributions to VRS/SGL	255,000
Retiree Health Insurance	35,450
Courthouse Renovations/Maintenance	75,000
Parking Lot Paving	30,000
Miscellaneous & Contingency	50,000
E-911 Operations	440,404
Debt Service	435,997
Landfill Monitoring	50,000
Solid Waste	1,417,340
Capital Project-Elydale Water ARC	5,000
Capital Project-Elydale Water CDBG	165,000
Capital Project-Frog Level II ARC	495,000

Capital Project-Frog Level II CDBG	565,000
Capital Project-Urgent Need Housing Rehab	350,000

GENERAL FUND TOTAL **\$15,523,988**

1. Appropriations are payable in the amounts named herein, provided the aggregate revenues collected and other resources available during the year ending June 30, 2019, from which the appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, the said appropriations shall be deemed to be payable in such proportions as the sum of all realized revenue is to the total amount of revenues estimated by the Board of Supervisors to be available for appropriations in the year ending June 30, 2019.
2. No department, agency, or individual receiving appropriations under the provision of this Resolution shall exceed the sum approved for that department, agency or individual by the Lee County Board of Supervisors.
3. The Board of Supervisors for Lee County reserves the right to change at any time during the Fiscal Year ending June 30, 2019, compensation provided to any officer or employee and to establish or abolish any office or position excepting such office or position as may be prohibited by law from abolishing.
4. The purchase of machinery, equipment, or motor vehicles (capital outlay items) in the Budget not exceeding \$2,500.00 per item, may be approved by justifying said items to the County Administrator on an as needed basis. A purchase order will be issued and must be signed by the County Administrator or his designee; all requests for items exceeding \$2,500.00 must be justified and approved by the Board of Supervisors.

WHEREAS, the Lee County Board of Supervisors has approved the Headstart Budget, Lee County Public School Budget and Virginia Public Assistance Budget for FY2018-19; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Headstart, Lee County Public School and Virginia Public Assistance Budgets;

NOW, THEREFORE, BE IT RESOLVED, that the following activities, 25% of the amount shown is appropriated for a 3-month period ending September 30, 2018

HEADSTART

Federal Funds	<u>\$ 1,408,547</u>
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TOTAL HEADSTART \$ 1,408,547

VIRGINIA PUBLIC ASSISTANCE

Federal/State Funds \$ 8,191,254
Local Funds 1,358,657

TOTAL VIRGINIA PUBLIC ASSISTANCE \$ 9,549,911

LEE COUNTY PUBLIC SCHOOLS

Federal, State & Other Funds \$38,771,185
Local Funds 4,670,267

TOTAL LEE COUNTY PUBLIC SCHOOLS \$43,441,452

1. The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the General Fund to the Headstart, Public School and Virginia Public Assistance funds and will not exceed the foregoing one and three months appropriations.

The Lee County Treasurer is also directed to revert all unexpended balances of the Headstart, Public School and Virginia Public Assistance Funds to the General Fund as of the beginning and ending of Fiscal Year 2018-2019.

TOTAL FY 2018-19 BUDGET \$69,923,898

SUPPLEMENTAL APPROPRIATIONS

DELINQUENT TAX COLLECTION

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$11,176.50. Upon the question being put the vote was as follows.

Revenue Source:

3-001-19000-0043	DMV Stop Fees	\$ 4,185.00
3-001-18990-0040	TAC'S Fees Reimbursed	\$ 6,991.50

Expenditure:

4-001-12230-3150	DMV Stop Fees	\$ 4,185.00
4-001-12230-3160	TAC'S Fees Reimbursed	\$ 6,991.50

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

COMMONWEALTH'S ATTORNEY

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$1,384.89. Upon the question being put the vote was as follows.

Revenue Source:
3-001-23010-0001 Commonwealth's Attorney Comp Board \$ 1,384.89

Expenditure:
4-001-22100-1136 Salaries \$ 1,384.89

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

SHERIFF'S DEPARTMENT

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$9,040.00. Upon the question being put the vote was as follows.

Revenue Source:
3-001-23020-0015 VDOT Litter/Road Cleanup \$ 9,040.00

Expenditure:
4-001-31200-1350 VDOT Road Crew Cleanup \$ 9,040.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

SHERIFF'S DEPARTMENT

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$1,880.00. Upon the question being put the vote was as follows.

Revenue Source:
3-001-16010-0014 Sheriff's Gun Permits \$ 1,880.00

Expenditure:
4-001-31200-3160 Contract Services \$ 1,880.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

SHERIFF'S DEPARTMENT

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$9,076.55. Upon the question being put the vote was as follows.

Revenue Source:
3-001-24040-0041 DMV Safety Grant \$ 9,076.55

Expenditure:
4-001-31200-5885 DMV Grant Equipment \$ 9,076.55

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

SHERIFF'S VEHICLE EXPENSE

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$23,375.00. Upon the question being put the vote was as follows.

Revenue Source:
3-001-18990-0013 VACO Insurance Claims \$ 23,375.00

Expenditure:
4-001-31700-8105 Capital Outlay \$ 23,375.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

EMERGENCY SERVICES

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$264,999.00. Upon the question being put the vote was as follows.

Revenue Source:

3-001-24040-0049 COPS Technology Grant \$ 264,999.00

Expenditure:

4-001-32400-5875 COPS Technology Grant \$ 264,999.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

ECONOMIC DEVELOPMENT FUND

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve the following Supplemental Appropriation in the amount of \$20,000.00. Upon the question being put the vote was as follows.

Revenue Source:

3-061-15020-0001 Economic Development Revenue \$ 20,000.00

Expenditure:

4-061-94100-5899 Lee County IDA \$ 20,000.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

BUDGET TRANSFER

It was moved by Mr. Leonard, seconded by Mr. Mosley, to approve a budget transfer in the amount of \$23,891.42 as follows. Upon the question being put the vote was as follows.

From:

4-001-91400-5840 Miscellaneous Expenses \$ (23,891.42)

To:

4-001-12100-5530 Travel (Lodging & Subsistence) \$ 65.42

4-001-12100-5540 Travel (Convention & Education) \$ 350.00

4-001-31700-6008 Vehicle Supplies \$ 9,122.84

4-001-31700-8105 Capital Outlay \$ 1,705.64

4-001-34100-1153 Salaries \$ 1,180.68

4-001-71360-1711 Pool Salaries \$ 5,372.24

4-001-71360-2100	FICA	\$	410.23
4-001-71360-3310	Repair & Maintenance	\$	1,721.45
4-001-71360-5130	Water & Sewage	\$	90.15
4-001-71360-6014	Operating Supplies	\$	2,553.04
4-040-67100-9122	DSS Building Debt	\$	1,319.73

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR

None.

REPORTS AND RECOMMENDATIONS OF THE BOARD

COMMUNICATIONS TOWER

Mr. Leonard asked about the status of the Communications Towers

Mr. Poe stated that there has been some permitting issues and he is not sure of a start date.

It was moved by Mr. Leonard, seconded by Mr. Mosley, to adjourn. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

CHAIRMAN OF THE BOARD

CLERK OF THE BOARD