

VIRGINIA: County of Lee, to-wit:

At the Recessed Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on June 27, 2019 at 4:30 p.m. thereof.

MEMBERS PRESENT: Robert Smith, Chairman
Nathan Cope
D. D. Leonard
Charles Slemper, Jr.

MEMBERS ABSENT: Larry Mosley

OTHERS PRESENT: Dane Poe, County Administrator
Jeny Hughes, Administrative Assistant

OTHERS ABSENT: Stacy Munsey, County Attorney

MEETING CALLED TO ORDER

The meeting was called to order at 4:35 p.m.

APPROVAL OF YEAR END DISBURSEMENTS

It was moved by Mr. Leonard, seconded by Mr. Slemper, to approve the year end disbursements in the amount of \$53,066.94. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemper, Mr. Smith

ADOPTION OF TAX LEVIES

Mr. Poe presented the proposed tax levies that were used in calculating revenues for the Fiscal Year 2018-2019 budget.

Real Property	\$.6187 per \$100 of assessed value
Personal Property	\$2.00 per \$100 of assessed value
Machinery & Tool	\$2.00 per \$100 of assessed value

Merchants Capital \$1.41 per \$100 of assessed value

It was moved by Mr. Leonard, seconded by Mr. Smith, to adopt the tax levies as presented. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

FINANCE

FISCAL YEAR 2018 – 2019 BUDGET ADOPTION

Mr. Poe reported that after all final changes and corrections, the current FY 2019 – 2020 proposed budget anticipates revenues of \$68,536,417.00 and budget expenditures of \$70,951,472.00. This would require a transfer of \$2,415,055.00 from General Fund Reserves to balance with the projected revenues.

Any further changes to the budget should be in the form of a motion and should be addressed prior to adoption of the budget and the corresponding appropriations resolution.

Mr. Leonard asked about a raise for Rex Bailey.

Mr. Poe stated that he does not have all the salary figures, but he could go get them.

SUPPLEMENTAL APPROPRIATIONS AND BUDGET TRANSFERS

CIRCUIT COURT CLERK

It was moved by Mr. Leonard, seconded by Mr. Smith, to approve the following Supplemental Appropriation in the amount of \$2,826.00. Upon the question being put the vote was as follows.

Revenue Source:		
3-001-18030-0006	Reimbursements	\$ 2,826.00

Expenditure:
4-001-21600-1350 Part Time Salaries \$ 2,826.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slempp, Mr. Smith

CIRCUIT COURT CLERK

It was moved by Mr. Leonard, seconded by Mr. Smith, to approve the following Supplemental Appropriation in the amount of \$3,137.10. Upon the question being put the vote was as follows.

Revenue Source:
3-001-23070-0001 Circuit Court Clerk Comp Board \$ 3,137.10

Expenditure:
4-001-21600-4100 Clerks Technology Fund \$ 3,137.10

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slempp, Mr. Smith

DELINQUENT TAX COLLECTION

It was moved by Mr. Leonard, seconded by Mr. Smith, to approve the following Supplemental Appropriation in the amount of \$10,910.97. Upon the question being put the vote was as follows.

Revenue Source:
3-001-19000-0043 DMV Stop Fees \$ 9,735.00
3-001-18990-0040 TAC'S Fees Reimbursed \$ 1,175.97

Expenditure:
4-001-12230-3150 DMV Stop \$ 9,735.00
4-001-12230-3160 TAC'S Tax Authority Charges \$ 1,175.97

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slempp, Mr. Smith

SHERIFF'S DEPARTMENT

It was moved by Mr. Leonard, seconded by Mr. Smith, to approve the following Supplemental Appropriation in the amount of \$4,020.00. Upon the question being put the vote was as follows.

Revenue Source:			
3-001-18990-0002	Sheriff Donation	\$	4,020.00
Expenditure:			
4-001-31200-5899	Donation Expense	\$	4,020.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

EMERGENCY MEDICAL SERVICES

It was moved by Mr. Leonard, seconded by Mr. Smith, to approve the following Supplemental Appropriation in the amount of \$1,769.76. Upon the question being put the vote was as follows.

Revenue Source:			
3-001-24040-0013	Four-for-Life Payment	\$	1,769.76
Expenditure:			
4-001-32300-5641	Other Fire Program Grants	\$	1,769.76

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

SOLID WASTE MANAGEMENT

It was moved by Mr. Leonard, seconded by Mr. Smith, to approve the following Supplemental Appropriation in the amount of \$29,983.36. Upon the question being put the vote was as follows.

Revenue Source:			
3-001-41050-0099	Budget Supplements from Reserve	\$	29,983.36
Expenditure:			
4-050-42400-3165	Transportation Fees	\$	14,931.96
4-050-42400-3175	Disposal Fees	\$	15,051.40

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

BUDGET TRANSFERS

It was moved by Mr. Leonard, seconded by Mr. Smith, to approve the following Budget Transfer in the amount of \$12,099.77. Upon the question being put the vote was as follows.

Transfer From:		
4-001-91400-5840	Miscellaneous Expenses	\$ (12,099.77)
Transfer To:		
4-001-12240-3120	Professional Services	\$ 3,161.88
4-001-71360-1711	Pool Salaries	\$ 8,238.82
4-001-71360-2100	FICA (Employers Share)	\$ 699.07

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR

CONSULTING ACCOUNTING SERVICES PROPOSALS

Mr. Poe stated that he was recently notified that the firm that has provided consulting accounting services for the past twelve years would not be able to continue to do so due to a staff shortage. He advertised for these services with proposals being due last Thursday. The sole proposal received was from Thrower, Blanton and Associates, P.C. of Norton. Although a smaller firm, as of July 1 they will be merging with the firm of Roderfer and Moss of Kingsport and should have sufficient staff to provide these services.

Their anticipated fee range for these services is between \$24,500 and \$26,500 per year. Since these services are need for the year ending this week, Mr. Poe recommends awarding a three-year contract with the option to renew for two one-year extensions.

It was moved by Mr. Leonard, seconded by Mr. Slemp, to approve the Accounting Services proposal from Thrower, Blanton and Associates with a three-year contract with the option of renewal for two one-year extensions. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Smith

SCHOOL RESOURCE OFFICER GRANT AWARDS

Mr. Poe reported that he received notification earlier this week of the award of three School Resource Office/School Security Officer grants, each in the amount of \$57,390.00 which is comprised of \$47,323.00 in State funds and \$10,067.00 in local funds. Two of these grants would be used to replace funding for existing positions and one will be used to hire a new officer. In the past couple of years, the School Board has reimbursed \$36,000.00 of the total cost of the SRO positions and that has been included in the FY 2019-2020 budget. Since that is more than the local match for all three of the new grants, there should be no need for any additional local funding.

After a brief discussion with the School Superintendent, it was the consensus of the Board to use School Board reimbursement for the local match.

It was moved by Mr. Cope, seconded by Mr. Leonard, to approve the School Resource Officer grants, since these positions would have been eliminated had the grant funds not been available, each in the amount of \$57,390.00, \$47,323.00 of which is State funds and \$10,067.00 in local funds. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

CLOSED SESSION

It was moved by Mr. Cope, seconded by Mr. Leonard, to enter Closed Session pursuant to Section 2.2-3711 A.1. Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

It was moved by Mr. Cope, seconded by Mr. Leonard, to exit Closed Session. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemph, Mr. Smith

CERTIFICATE OF CLOSED SESSION

It was unanimously agreed as follows.

WHEREAS, the Lee County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a Certification by this Lee County Board of Supervisors that such Closed Meeting was conducted within Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Lee County Board of Supervisors hereby certified that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Closed Meeting in which this Certification Resolution applies and (ii) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed or considered by the Lee County Board of Supervisors.

APPROVAL OF THE FISCAL YEAR 2019 – 2020 BUDGET

It was moved by Mr. Leonard, seconded by Mr. Smith, adopt the FY 2019 – 2020 budget as presented, in the amount of \$70,951,472.00. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemph, Mr. Smith

FISCAL YEAR 2019 - 2020 BUDGET APPROPRIATION

It was moved by Mr. Cope, seconded by Mr. Smith, to adopt the following Fiscal Year 2020 Appropriation Resolution. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemph, Mr. Smith

**LEE COUNTY BOARD OF SUPERVISORS
APPROPRIATIONS RESOLUTION
LEE COUNTY BOARD OF SUPERVISORS
APPROPRIATIONS RESOLUTION
FISCAL YEAR ENDING JUNE 30, 2020
19-008**

WHEREAS, the Lee County Board of Supervisors has heretofore prepared a budget for information and fiscal planning purposes only; and

WHEREAS, the preparation, publication, and approval of the budget is not deemed to be appropriations (§15.2-2506);

NOW, THEREFORE, BE IT RESOLVED, by the Lee County Board of Supervisors that the Budget for Fiscal Year 2019-20 has been approved by separate action and by this Resolution appropriations for the General Fund be made as follows;

Board of Supervisors	124,891
FBOP-Water and Sewer	702,197
Housing Authority	3,000
Public Service Authority	3,235
Appalachian Community Action	1,941
County Administrator	151,943
Legal Services	23,369
Delinquent Tax Collection	42,000
Independent Auditor	73,000
Commissioner of the Revenue	330,653
Treasurer's Office	286,585
Central Accounting	57,221
Data Processing	65,646
Central Garage	140,790
Central Purchasing	35,538
Electoral Board	75,815
Registrar	132,843
Circuit Court	55,134
General District Court	5,150
Juvenile & Domestic Relations Court	2,025
Special Magistrates	1,047
Juvenile & Domestic Court Services	257,260
Circuit Court Clerk	439,695
Victim/Witness Assistance	100,047
Commonwealth's Attorney	533,839
Sheriff	2,183,789

Domestic Violence	45,663
School Resource Officers	148,386
Courtroom Security	21,930
Sheriff-Vehicle Expense	266,350
Fire Prevention	269,906
Emergency Medical Services	84,775
Emergency Services	41,357
Jail Operation	2,857,002
Building Official	144,319
Animal Control	133,767
Medical Examiner	500
Litter Enforcement	106,352
Road Viewers	500
Maintenance of Buildings & Grounds	282,642
Local Health Department	251,557
The Health Wagon	5,000
Community Services Board	160,245
Brain Injury Services of SW Virginia	1,500
Southwest VA Food Bank	5,000
Lonesome Pine Office on Youth	4,500
Children's Advocacy Center	5,000
Senior Citizens Program	26,400
Junction Center For Independent Living	5,000
Mountain Empire Community College	19,860
Thomas Walker Pool	37,201
Tourism	15,838
Spearhead Trails	25,000
Heart of Appalachia Tourism Authority	2,500
SW VA Cultural Heritage Foundation	10,000
William King Arts Center	1,000
Pro-Art Association	6,000
Lonesome Pine Regional Library	222,082
Lenowisco PDC	41,878
Industrial Development Authority	6,792
Board of Zoning Appeals	2,118
Planning Commission	3,735
Community Development	79,745
Lee County Airport	51,705
Soil & Water Conservation	30,000
Black Diamond Resource Conservation & Dev.	1,000
VPI Extension Service	54,926
DSS Contributions to VRS/SGL	253,500
Courthouse Renovations/Maintenance	25,000
Parking Lot Site Prep & Paving	75,000
General District & J&DR Court Renovations	155,000
Miscellaneous & Contingency	50,000

E-911 Operations	455,576
Debt Service	434,160
Landfill Monitoring	50,000
Solid Waste	1,556,178
Capital Project-Frog Level II CDBG	566,375
Capital Project-The Fields Waterline CDBG	250,457
Capital Project-Urgent Need Housing Rehab	115,000
GENERAL FUND TOTAL	\$15,293,930

1. Appropriations are payable in the amounts named herein, provided the aggregate revenues collected and other resources available during the year ending June 30, 2020, from which the appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, the said appropriations shall be deemed to be payable in such proportions as the sum of all realized revenue is to the total amount of revenues estimated by the Board of Supervisors to be available for appropriations in the year ending June 30, 2020.
2. No department, agency, or individual receiving appropriations under the provision of this Resolution shall exceed the sum approved for that department, agency or individual by the Lee County Board of Supervisors.
3. The Board of Supervisors for Lee County reserves the right to change at any time during the Fiscal Year ending June 30, 2020, compensation provided to any officer or employee and to establish or abolish any office or position excepting such office or position as may be prohibited by law from abolishing.
4. The purchase of machinery, equipment, or motor vehicles (capital outlay items) in the Budget not exceeding \$2,500.00 per item, may be approved by justifying said items to the County Administrator on an as needed basis. A purchase order will be issued and must be signed by the County Administrator or his designee; all requests for items exceeding \$2,500.00 must be justified and approved by the Board of Supervisors.

WHEREAS, the Lee County Board of Supervisors has approved the Headstart Budget, Lee County Public School Budget and Virginia Public Assistance Budget for FY2019-20; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Headstart, Lee County Public School and Virginia Public Assistance Budgets;

NOW, THEREFORE, BE IT RESOLVED, that the following activities, 25% of the amount shown is appropriated for a 3-month period ending September 30, 2019

HEADSTART

Federal Funds	\$ 1,408,547
TOTAL HEADSTART	\$ 1,408,547

VIRGINIA PUBLIC ASSISTANCE

Federal/State Funds	\$ 8,439,405
Local Funds	<u>1,359,414</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE	\$ 9,798,819

LEE COUNTY PUBLIC SCHOOLS

Federal, State & Other Funds	\$39,779,919
Local Funds	<u>4,670,257</u>
TOTAL LEE COUNTY PUBLIC SCHOOLS	\$44,450,176

1. The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the General Fund to the Headstart, Public School and Virginia Public Assistance funds and will not exceed the foregoing one and three months appropriations.

The Lee County Treasurer is also directed to revert all unexpended balances of the Headstart, Public School and Virginia Public Assistance Funds to the General Fund as of the beginning and ending of Fiscal Year 2019-2020.

TOTAL FY 2019-20 BUDGET \$70,951,472

REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR

OLD EXTENSION OFFICE

Mr. Poe stated that demolition of the old Extension Office building is included in the budget and asked that the asbestos testing be authorized.

It was moved by Mr. Leonard, seconded by Mr. Smith, to begin asbestos testing on the old Extension Office building. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemph, Mr. Smith

REPORTS AND RECOMMENDATIONS OF THE BOARD

None.

It was moved by Mr. Cope, seconded by Mr. Leonard, to adjourn. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemph, Mr. Smith

CHAIRMAN OF THE BOARD

CLERK OF THE BOARD