

DRAFT

VIRGINIA: County of Lee, to-wit:

At the Annual Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on January 19, 2016 at 5:00 p.m. thereof.

MEMBERS PRESENT: Nathan Cope
D. D. Leonard
Larry Mosley
Charles Slemp, Jr.
Robert Smith

MEMBERS ABSENT: None

OTHERS PRESENT: C. M. Callahan, Jr., County Attorney
Dane Poe, County Administrator
Jeny Hughes, Administrative Assistant

OTHERS ABSENT: None

INVOCATION

Fred Cagle, Pastor of Friendship Baptist Church, led in the Invocation.

PLEDGE TO THE FLAG

Rick Callahan led the Pledge to the Flag.

MEETING CALLED TO ORDER

The meeting was called to order at 5:04 p.m.

ELECTION OF CHAIRMAN

It was moved by Mr. Leonard, seconded by Mr. Smith, to elect Charles Slemp as Chairman for 2016. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

ELECTION OF VICE-CHAIRMAN

It was moved by Mr. Cope, seconded by Mr. Slemph, to elect D. D. Leonard as Vice-Chairman 2016. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

ESTABLISH TIME, DATE AND PLACE OF REGULAR MEETING

It was moved by Mr. Cope, seconded by Mr. Leonard, to establish regular monthly meetings on the third Tuesday of each month at 6:00 p.m. in the General District Courtroom of the Lee County Courthouse. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

RULES OF PROCEDURE

It was moved by Mr. Leonard, seconded by Mr. Mosley, to adopt the following Rules of Procedure. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

RULES OF PROCEDURE

LEE COUNTY BOARD OF SUPERVISORS

Section I – Meeting

Section 1-1: When and where regular meetings held

The date, time and place of the regular Board of Supervisors meeting shall be established at the January annual meeting. Should the Board subsequently prescribe any meeting time or place other than that initially established, it shall comply with Section 15.2-1416 of the Code of Virginia, as amended. (1)

Section 1-2: Special Meetings

The Board of Supervisors may hold such special meetings, as it deems necessary, at such time and place as it may find convenient; and it may adjourn from time to time as it may find convenient and/or necessary. A special meeting of the Board of Supervisors shall be called pursuant to, and in full compliance with, Sections 15.2-1417 and 15.2-1418 of the Code of Virginia, as amended. (2)

Section 1-3: Annual/semi-annual meetings

The first meeting held after the newly elected members of the governing body shall have qualified and the first meeting held in the corresponding month of each succeeding year shall be known as the annual meeting. (3)

Section 1-4: Quorum and method of voting

At any meeting a majority of the Supervisors shall constitute a quorum. (4) All questions submitted to the Board for decision shall be determined by a voice vote of a majority of the Supervisors voting on any such question, unless otherwise provided by law. (5) The name of each member voting and how he or she voted must be recorded. (6)

Section 1-5: Member absenting himself from meeting prior to adjournment

After the name of any member of the Board has been recorded as present at any meeting of the Board, a member shall not leave the meeting previous to adjournment unless by consent of the Board.

Section 1-6: Board to sit with open doors

The Board of Supervisors shall sit with open doors and all persons conducting themselves in an orderly manner may attend meetings; (7) provided, however, that Board may hold closed meetings as permitted by law. (8)

Section II – Officers

Section 2-1: Chair and Vice-Chair

At the annual meeting of the Board of Supervisors, the Board shall elect from its membership a Chair and a Vice-Chair in accordance with the provisions of Section 15.2-1422 of the Code of Virginia, as amended. The term of office for the Chair and Vice-Chair shall be for one (1) year, but they may be re-elected. In the case of the absence from any meeting of the Chair and Vice-Chair, the members present shall choose one of their number as temporary Chair, provided those members constitute a quorum. (9)

Section 2-2: Chair may administer oaths

The Chair shall have power to administer an oath to any person concerning any matter submitted to the Board or connected with its' powers and duties. (10)

Section 2-3: Clerk (duties, etc.)

The Clerk for the Board shall be the County Administrator and his/her duties and responsibilities shall be as set out in Section 15.2-1540 of the Code of Virginia, as amended. The Clerk may appoint a deputy as recording secretary if needed.

Section 2-4: Preservation of order

At meetings of the Board the presiding officer shall preserve order and decorum (11) and may require the Sheriff of Lee County, or at the Sheriff's option, a deputy to attend meetings of the Board to preserve order.

Section III – Conduct of Business

Section 3-1: Order of business

At meetings of the Board, subject to rearrangement by the Chair, absent an objection by the full Board, the order of business shall be as follows:

- (A) Call of order and roll call of members
- (B) Departmental Reports
- (C) Public hearings
- (D) Reports, requests, and recommendations of other departments
- (E) Citizens expression
- (F) Submission and approval of the minutes of the preceding meeting
- (G) Approval of Refunds
- (H) Approval of Warrant List
- (I) Delegations
- (J) Finance
- (K) Unfinished business
- (L) New business
- (M) Reports, requests and recommendations of the County Attorney
- (N) Reports, requests and recommendations of the County Administrator
- (O) Communications and instructions of members of the Board

When any matter is made the special order of business for a future meeting, it shall at such meeting take priority of all other business except the approval of the minutes of the last meeting.

Section 3-2: Manner of addressing Board generally; speaking only on question before Board

(A) When any person, including Board Members, speaks to the Board, that person shall address the Chair and shall speak directly to the question before the Board.

(B) No person in attendance at a meeting of the Board shall be permitted to address the Board while the members are considering any Motion, Resolution or Ordinance preliminary to a vote on the same except at the discretion of the Chair.

(C) No Board Member shall engage in discussion or ask questions of those addressing the Board without first being recognized by the Chair.

Section 3-3: Use of offensive language or gestures; sectarian or political discussion

No member of the Board shall, in debate at any meeting of the Board, use any language or gesture calculated to offend or insult another member. No discussion of sectarian or partisan character shall be allowed at meetings of the Board. (12)

Section 3-4: Priority in speaking to Board

When two or more members wish to speak at the same time, the Chair shall name the person who shall speak first. (13)

Section 3-5: Speaking more than once on same subject

In any debate before the Board, no member of the Board shall speak more than once on the same question until all the others have spoken who desire to do so, nor more than twice on the same question, unless consent of the Board has been given. (14)

Section 3-6: Form of petitions, etc.

Every petition, communication or address to the Board shall be respectful language and, except in cases where it is otherwise allowed, shall be in writing.

Section 3-7: Motions

No proposition shall be entertained by the Chair until a Motion for the same has been duly made. The Chair may make a Motion without vacating the Chair. (15)

Section 3-8: Decisions on points of order

The Chair, when presiding at a meeting of the Board, without vacating the Chair, may give reasons for any decision made on any point of order and such decision shall be made without debate. (16)

Section 3-9: Same, appeal to Board

Any member of the Board may appeal to the Board regarding the decision of the Chair on any question of order, a majority vote of those present being necessary to overrule the Chair. (17)

Section 3-10: Motion to adjourn

At a meeting of the Board, a Motion to adjourn shall always be in order and shall be decided without debate. (18)

Section 3-11: Voting on appointments to office

Every appointment by the Board shall be by voice vote, recorded by name in the Minutes of the Board of Supervisors. (19)

Section 3-12: Suspending rules

The rules of the Board may be suspended with the concurrence of four-fifths (4/5) of the members present. (20)

Section 3-13: Roberts Rules of Order

The proceedings of the Board, except as otherwise provided in applicable State law, shall be governed by Roberts Rules of Order, Newly Revised.

Section IV – Public Hearings

Section 4-1: Speakers

At every public hearing, speakers wishing to address the Board shall clearly state their name and address and shall be subject to a time limitation of three (3) minutes per individual or five (5) minutes for an individual representing a group, or such other limitation as the Board, in its' discretion, may impose. Each speaker shall be limited to one appearance at each public hearing.

Section 4-2: Members' participation

Board Members shall limit their comments in public hearings to insure participation by the public without Board interference.

Section 4-3: Close of hearing

When a public hearing shall have been closed by the order of the Chair of the Board, no further public comments are in order.

Section V – Agenda

Section 5-1(A): Preparation

The Clerk shall prepare an Agenda for each regular meeting conforming to the order of business specified in Section 3-1 under Order of Business. Except where emergency circumstances require otherwise, every item to be placed on the Agenda shall be received in the Office of the County Administrator by 10:00 a.m. on the Tuesday prior to any regular meeting of the Board.

Section 5-1(B): Notification

Any member absent from a meeting shall be notified of a recessed meeting, including place, time and items to be placed on the Agenda.

Section 5-2: Delivery

The Agenda shall be mailed, or hand delivered, to each Member of the Board and the Attorney to the Board at least six (6) days prior to the meeting.

Section 5-3: Request to appear before the Board of Supervisors

Any citizen (individual, firm, association, or corporation) desiring to appear before the Board of Supervisors to request Board action on any matter shall make such request to the Clerk or Agent as provided; however, no request shall be required in order to speak to the Board during the Citizens' Expression period.

Note: The purpose of the Citizens' Expression period at each regular meeting is to give all citizens an opportunity to appear before the Board to voice their opinions on matters of concern to them over which the Board has influence. Sections 4-1, 4-2 and 4-3 of these Rules of Procedure regarding public hearings will also apply to the Citizens' Expression period. This period should not be used to request specific Board action at that meeting. (See Section 5-3) If Board action is indicated as a result of information provided during this period, the matter should be placed on the Agenda for a future Board meeting.

NOTES

1. Code of Virginia, as amended, Section 15.2-1416.
2. Code of Virginia, as amended, Section 15.2-1417 and 1418.
3. Code of Virginia, as amended, Section 15.2-1416.
4. Code of Virginia, as amended, Section 15.2-1415.

5. Code of Virginia, as amended, Section 15.2-1420.
6. Constitution of Virginia, Article VII, Section 7.
7. Code of Virginia, as amended, Section 2.2-3707.
8. Code of Virginia, as amended, Section 2.2-3711.
9. Code of Virginia, as amended, Section 15.2-1422.
10. Code of Virginia, as amended, Section 15.2-1410.
11. The Virginia Local Legislator, Virginia Municipal League, Virginia Association of Counties, and the Institute of Government, University of Virginia, (1972) pp. 62-63.
12. Roberts, pp. 386-389.
13. Roberts, pp. 28-31.
14. Roberts, pp. 42-43.
15. Roberts, pp. 477-478.
16. Roberts, pp. 214-215.
17. Roberts, pp. 254-259.
18. Roberts, pp. 67-68, 234-240.
19. Roberts, pp. 43-50, 403-405.
20. Roberts, pp. 259-265.

DEPARTMENTAL REPORTS

BUILDING INSPECTOR

Keith Herring, Building Code Official, reported the Building Department issued 74 building permits for the last quarter, collected \$5,818.77 in permit fees, and \$292.48 in contractor's tax. He added that there were 169 site visits made during the quarter with 0 violations. Mr. Herring presented the Board a new Fee Schedule with a couple of changes to help clarify items that were either left off the Residential side or the Commercial Side of the fee schedule, and asked for the Board's approval.

It was moved by Mr. Slemp, seconded by Mr. Leonard, to approve the fee schedule as presented effective immediately. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

E-911

Alan Bailey, E-911 Director, reported that dispatch received 4,795 calls in December with 571 being 911 calls, and 422 of those calls being wireless 911 calls. Mr. Bailey has been working on multiple grants with the largest grant being for the replacement of the existing call handling equipment through Intrado. The new grant is in

the amount of \$350,000 and is split between Lee County and Dickenson County. Without the grant more than \$61,000 would need to be budgeted for service and maintenance on the existing equipment. By going with Intrado on the new grant there will be a discount because of the existing equipment, as well as extending the service and maintenance at no charges. The grant will only provide full funding for a little over two years, then the localities will be charged \$8,663 per month. One of the benefits in the new package is all service, parts and equipment will be completely replaced by Intrado at no charge, has a shelf expectancy of seven years and complete support. This grant locks in the price for five years, but the localities have the option to lock this in for additional years if desired. The other grant that regionally awarded is for a Citizens Alerting System, or reverse 9-1-1, for the CodeRED product. The CodeRED system will be completely paid for one year from the regional grant. Wise County is the fiscal agent of the grant, will be re-applying next year for continual funding for this product, but there is no guarantee that the grant will be awarded. After the first year, it may fall on the locality to upkeep the system at the cost of \$13,055 annually. Mr. Bailey attended a meeting last week where the grant he applied for to update the county mapping display was approved; the grant was for \$150,000 to replace the equipment that is no longer vendor supported that is used to store all of the Geographical Information System data that powers the 9-1-1 mapping system. Another regional grant was discussed about the Mountain Empire Regional GIS, the amount requested exceeding the amount of remaining funds, and the grant committee decided to break the grant down into phases to be funded over the next several years because of the importance of the MERG system. The MERG system is one large mapping database that contains all of the 9-1-1 data for all localities. Mr. Bailey stated that the new antenna is scheduled to be installed in the coming weeks on Lovelady Gap. The move is part of the Jasper Rescue Squad starting up.

Mr. Cope asked when a decision needed to be made on extending the five-year service period and if the decision can be made to opt out also.

Mr. Bailey stated that he would have to check into that.

Mr. Poe stated that he did not see anything in the proposed agreement that would allow the extension beyond five years, but he did know that it could be terminated before the five years are up, it is an automatic annual renew unless you give notice of termination within 90 days of renewal.

Mr. Leonard asked about clarification on the Verizon charges that potentially could be eliminated but could come back later.

Mr. Bailey stated Intrado will be taking over Verizon's function, however the routing of the calls would still go through Verizon and that is what Verizon has stated they should be allowed to charge a fee.

EXTENSION OFFICE

Jeanie Mullins, Extension Agent, reported that the 4-H agent has been doing a citizenship program at the Primary Schools, has a Clover bud group that is ages 5 through 8, a Health Rocks program that encourages kids not to start smoking, alcohol or drug use, and dramatic reading competitions for the 4th and 5th graders with the County wide contest being held in December. The Ag Agent hosted Farm and Family Day at the LMU Vet Campus, held an Advanced Master Cattleman program, held a Cumberland Gap Cattle Conference, and worked with a junior livestock camp. The Extension Agent held beef cooking classes, homemade Christmas gift classes and has been working with Lenowisco Oral Health Partnership targeting youth under the age of five through the DentaQuest Foundation. Ms. Mullins stated that the construction on the new Extension Office has started.

TOURISM REQUEST TO PLACE SIGNAGE

Ashley Seals, Tourism Director, asked the Board for approval to place a permanent sign to display the tourism website on the red "Welcome to Lee County" signs. She stated that the Tourism Committee will pay for the signage and there would be no cost to the County.

It was moved by Mr. Cope, seconded by Mr. Mosley, to allow tourism signs to be placed on the Welcome to Lee County signs. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

CONSTITUTIONAL OFFICERS

TREASURER'S REPORT

The Treasurer's Report for the month of December 2015 was submitted as follows:

Revenues	\$ 7,357,706.24
Expenditures	\$ 5,355,608.62
General Fund	\$12,008,601.04
Total Assets and Liabilities	\$16,775,356.36

PUBLIC EXPRESSION

The Chairman opened the floor for public comment and advised that each speaker would be limited to a three-minute time-period for individuals, and 5 minute time period for a group.

There was no public comment.

The Chairman closed the floor for public comment.

APPROVAL OF MINUTES

It was moved by Mr. Mosley, seconded by Mr. Slemph, to approve the minutes of the December 15, 2015 Regular Meeting. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

PAYROLL

The County Administrator reports that payroll warrants have been issued.

APPROVAL OF DISBURSEMENTS

It was moved by Mr. Mosley, seconded by Mr. Slemph, to approve the disbursements for the month of January in the amount of \$705,057.08. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

FINANCE

MONTHLY APPROPRIATIONS

It was moved by Mr. Mosley, seconded by Mr. Leonard, to adopt the following Resolution. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

**RESOLUTION
MONTHLY APPROPRIATIONS
16-001**

WHEREAS, the Lee County Board of Supervisors has approved the Lee County Public School Budget and Virginia Public Assistance Budget for FY2015-16; and

WHEREAS, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Lee County Public School and Virginia Public Assistance Budgets;

NOW, THEREFORE, BE IT RESOLVED, that the following activities 1/12 of the amount shown is appropriated for a 1-month period ending February 29, 2016;

Federal/State Funds	\$ 7,082,972
Local Funds	<u>1,292,948</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE	\$ 8,375,920

LEE COUNTY PUBLIC SCHOOLS

Categorical Appropriation:

Instruction	\$ 24,512,881
Administration, Attendance and Health	2,038,267
Pupil Transportation	1,862,995

Operation and Maintenance	3,213,825
School Food Services	1,589,425
Facilities	449,000
Technology	1,262,110
Partially Self-Funded Insurance Fund	<u>4,200,000</u>
TOTAL	\$39,128,503

Source of Revenue:

Federal Funds	\$ 4,639,454
State Funds	24,889,483
Other Funds	39,100
Self Insured Health Fund	3,750,000
Local Funds	5,040,466
Textbook Carryover Funds	<u>770,000</u>
TOTAL PUBLIC SCHOOLS	\$ 39,128,503

1. The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the General Fund to the Public School and Virginia Public Assistance funds and will not exceed the foregoing one month appropriations.

The Lee County Treasurer is also directed to revert all unexpended balances of the Public School and Virginia Public Assistance Funds to the General Fund as of the beginning and ending of Fiscal Year 2015-2016.

Adopted this the 19th day of January, 2016.

SUPPLEMENTAL APPROPRIATIONS

TOURISM

It was moved by Mr. Mosley, seconded by Mr. Leonard, to approve a supplemental appropriation in the amount of \$583.35 to Tourism as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-24040-0036	Tourism	\$ 583.35
Expenditure		
4-001-71370-5840	VA Tourism Corp Marketing Grant	\$ 583.35

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

DSS CONTRIBUTIONS

It was moved by Mr. Mosley, seconded by Mr. Leonard, to approve a supplemental appropriation in the amount of \$50,461.24 to Fund 001, DSS Contributions - VRS/SGL, to the following line items. Upon the question being put the vote was as follows.

Revenue Source		
3-001-19020-0002	VRS-Social Services Contributions	\$47,201.16
3-001-19020-0003	SGL-Social Services Contributions	\$ 3,260.08
Expenditure		
4-001-91100-2210	DSS-VRS Contributions	\$47,201.16
4-001-91100-2400	DSS-SGL Contributions	\$ 3,260.08

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

GENERAL EXPENSES

It was moved by Mr. Mosley, seconded by Mr. Leonard, to approve a supplemental appropriation s in the amount of \$6,079.76 to General Expenses as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-41050-0099	Budget Supplements from Reserve	\$ 6,079.76
Expenditure		
4-001-91500-5840	Disbursements General Expenses	\$ 6,079.76

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

COAL ROAD IMPROVEMENT

It was moved by Mr. Mosley, seconded by Mr. Leonard, to approve a supplemental appropriation s in the amount of \$1,289.52 to Coal Road Improvement as follows. Upon the question being put the vote was as follows.

Revenue Source
3-027-12150-0001 Gas Severance Tax \$ 1,289.52

Expenditure
4-027-95100-5860 Gas Severance Tax Disbursements \$ 1,289.52

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

NEW BUSINESS

BOARD APPOINTMENTS

APPALACHIAN COMMUNITY ACTION

It was moved by Mr. Smith, seconded by Mr. Leonard, to appoint Nathan Cope to the Appalachian Community Action. Mr. Cope's appointment will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

APPALACHIAN COMMUNITY ACTION

It was moved by Mr. Mosley, seconded by Mr. Smith, to table this appointment until next month. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

BUILDING COPE APPEALS

It was moved by Mr. Leonard, seconded by Mr. Cope, to appoint J. Gordon Stapleton to an un-expired term on the Building Code Appeals Board. Mr. Stapleton's term will expire January 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

COAL HAUL ROAD COMMITTEE

It was moved by Mr. Mosley, seconded by Mr. Slemph, to appoint D. D. Leonard to a four-year term on the Coal Haul Road Committee. Mr. Leonard's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

COMMUNITY POLICY AND MANAGEMENT TEAM

It was moved by Mr. Leonard, seconded by Mr. Mosley, to appoint Nathan Cope to a four-year term on the Community Policy and Management Team. Mr. Cope's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

EMERGENCY MANAGEMENT DIRECTOR

It was moved by Mr. Slemph, seconded by Mr. Leonard, to appoint Nathan Cope to a four-year term as the Emergency Management Director. Mr. Cope's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

LENOWISCO PLANNING DISTRICT COMMITTEE

It was moved by Mr. Mosley, seconded by Mr. Leonard, to appoint Charles Slemph to a four-year term on the Lenowisco Planning District Committee. Mr. Slemph's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

LENOWISCO PLANNING DISTRICT COMMITTEE

It was moved by Mr. Smith, seconded by Mr. Leonard, to appoint Nathan Cope to a four-year term on the Lenowisco Planning District Committee. Mr. Cope's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

LENOWISCO PLANNING DISTRICT COMMITTEE

It was moved by Mr. Leonard, seconded by Mr. Cope, to appoint Robert Smith to a four-year term on the Lenowisco Planning District Committee. Mr. Smith's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

LENOWISCO PLANNING DISTRICT COMMITTEE

It was moved by Mr. Cope, seconded by Mr. Smith, to appoint D. D. Leonard to a four-year term on the Lenowisco Planning District Committee. Mr. Leonard's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

PUBLIC SERVICE AUTHORITY

It was moved by Mr. Mosley, seconded by Mr. Cope, to re-appoint Robert Horton to a four-year term on the Public Service Authority. Mr. Horton's term will expire January 31, 2020. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

REDEVELOPMENT AND HOUSING AUTHORITY

It was moved by Mr. Smith, seconded by Mr. Cope, to appoint Bob Hall to an un-expired term the Redevelopment and Housing Authority. Mr. Hall's term will expire September 30, 2016. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

ROAD VIEWERS

It was moved by Mr. Slemm, seconded by Mr. Cope, to re-appoint Jim Moore to a four-year term on the Road Viewers Committee. Mr. Moore's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

ROAD VIEWERS

It was moved by Mr. Cope, seconded by Mr. Leonard, to re-appoint Ralph Bush to a four-year term on the Road Viewers Committee. Mr. Bush's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

ROAD VIEWERS

It was moved by Mr. Smith, seconded by Mr. Leonard, to re-appoint Charles Chadwell to a four-year term on the Road Viewers Committee. Mr. Chadwell's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

ROAD VIEWERS

It was moved by Mr. Mosley, seconded by Mr. Leonard, to re-appoint Jerry Burgan to a four-year term on the Road Viewers Committee. Mr. Burgan's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

ROAD VIEWERS

It was moved by Mr. Mosley, seconded by Mr. Leonard, to re-appoint Tim Dye to a four-year term on the Road Viewers Committee. Mr. Dye's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith

SOCIAL SERVICES

It was moved by Mr. Cope, seconded by Mr. Leonard, to appoint Chanda Cope to an un-expired term on the Social Services Board. Ms. Cope's term will expire March 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

SOUTHWEST VIRGINIA 911 STANDARDS COMMITTEE

It was moved by Mr. Mosley, seconded by Mr. Leonard, to appoint Billie Kay Barber to an un-expired term on the Southwest Virginia 911 Standards Committee. Ms. Barber's term will expire July 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

SOUTHWEST VIRGINIA REGIONAL JAIL AUTHORITY

It was moved by Mr. Slemph, seconded by Mr. Leonard, to re-appoint Gary Parsons to a four-year term on the Southwest Virginia Regional Jail Authority. Mr. Parsons' term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

SOUTHWEST VIRGINIA REGIONAL JAIL AUTHORITY

It was moved by Mr. Cope, seconded by Mr. Leonard, to re-appoint Dane Poe to a four-year term on the Southwest Virginia Regional Jail Authority. Mr. Poe's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

SOUTHWEST VIRGINIA REGIONAL JAIL AUTHORITY

It was moved by Mr. Slempp, seconded by Mr. Mosley, to appoint Robert Smith to a four-year term on the Southwest Virginia Regional Jail Authority. Mr. Smith's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slempp, Mr. Smith

WORKFORCE INVESTMENT BOARD

It was moved by Mr. Leonard, seconded by Mr. Smith, to re-appoint Larry Mosley to a four-year term on the Workforce Investment Board. Mr. Mosley's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slempp, Mr. Smith

TOURISM

It was moved by Mr. Mosley, seconded by Mr. Leonard, to re-appoint Charles Slempp to an un-expired term on the Tourism Committee. Mr. Slempp's term will expire September 30, 2017. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slempp, Mr. Smith

VACO LEGISLATIVE LIAISON

It was moved by Mr. Slempp, seconded by Mr. Smith, to re-appoint Larry Mosley to a four-year term as the VACO Legislative Liaison. Mr. Mosley's term will expire December 31, 2019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slempp, Mr. Smith

NEW TRANSFER STATION PAY REQUEST NUMBER 7

Mr. Poe reported he received Green Construction Pay Request Number 7 in the amount of \$121,436.10 for work completed to date on the new Transfer Station. The architect has reviewed the request and recommends payment, Mr. Poe concurs with that recommendation.

Mr. Cope asked when the anticipated completion date would be.

Mr. Poe stated that it would probably be at the end of March.

It was moved by Mr. Cope, seconded by Mr. Smith, to approve the New Transfer Station Pay Request Number 7 to Green Construction Company in the amount of \$121,436.10. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

NEW TRANSFER STATION CHANGE ORDER

Mr. Poe reported that there needs to be a change order in the amount of \$6,597.79 to add a hold down strap system to the leachate tank at the new Transfer Station. The strap/anchor system is designed to prevent the tank from "floating out" in the event that the surrounding terrain becomes highly saturated and the tank does not have enough liquid in it to hold it in place. The tank anchoring system was not included in the architect's bid specifications; however, the tank manufacturer recommends the anchor system be used and may not warranty the tank without it. The contractor intends to use a concrete foundation to anchor to tank. Mr. Poe recommends approving this change order.

Mr. Mosley asked if it would be completely enclosed with concrete and then strapped down.

Mr. Poe stated that will not be completely enclosed, it is put into the ground and there will be concrete footers built below that grade to attach the straps to it to hold it in place.

Mr. Cope asked about the warranty.

Mr. Poe stated that he does not have that information; he would have to get that from the architect.

It was moved by Mr. Mosley, seconded by Mr. Leonard, to approve the new Transfer Station Change Order from Green Construction Company in the amount of \$6,597.79. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

DOMESTIC VIOLENCE OFFICER GRANT AWARD

Mr. Poe reported that the County has received notice of renewal of our Domestic Violence Officer grant for the 2016 calendar year. The grant provides \$36,056 in Federal funds and requires a local match of \$12,019, which is provided through in-kind services and requires no actual cash outlay.

It was moved by Mr. Mosley, seconded by Mr. Leonard, to accept the Domestic Violence Office Grant Award in the amount of \$36,056 with a local match of \$12,019. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

NEW TRUCK SCALE BIDS

Mr. Poe reported that he had received bids for the new truck scales at the Transfer Station. There was one bid received from Central Scale in the amount of \$68,786.00. This includes the concrete foundation, approaches on both ends, the scales, all the read outs, crane fees, transportation fees, and complete installation. The bid is within the expected budget for completion of the new Transfer Station, the Scale House and the Scales. This company currently provides service on the current scales.

Mr. Cope asked if this price included the building.

Mr. Poe stated that the Transfer Station employees would be building the Scale House.

Mr. Leonard asked if this included the cost of the crane.

Mr. Poe stated that it is included in the bid.

It was moved by Mr. Cope, seconded by Mr. Slempp, to accept the bid on the new Truck Scale Bid from Central Scale in the amount of \$68,786.00. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slempp, Mr. Smith

CITIZENS ALERTING SYSTEM AGREEMENT

Mr. Poe reported that in conjunction with nine other regional localities (Counties of Bland, Dickenson, Russell, Smyth, Tazewell, Washington and Wise and Cities of Bristol and Norton), the County has received a Virginia Department of Emergency Management grant for a Citizens Alerting System (CAS). The County purchased a CAS several years ago under another grant but that system never provided the service and performance that was expected. The product selected under this grant is CodeRED, a system used by the City of Norton for several years, which has performed well. The grant will cover our full cost of \$13,055 for one year of service. The County will have the option to renew the agreement for additional one year periods at the same price. Wise County will be submitting another grant application on behalf of the group to cover the cost of future years' service for this system.

A Citizen Alerting System is sometimes referred to as "reverse 911" in that it can be used to alert all, or any defined portion, of the county's population to emergency information. There will be no local cost for the first year of service and the county will have no obligation to renew the agreement should grant funding not be available.

Mr. Cope asked if the entire group would benefit from the grant no matter which locality submits it.

Mr. Poe stated that there cannot be multiple applicants, and that is why the group goes together as a region for these projects. The State funding agency prefers to see regional approaches.

Mr. Smith asked if Scott County has a different system because they are not included in this group.

Mr. Poe stated he is not sure what system they are using.

It was moved by Mr. Cope, seconded by Mr. Smith, to approve the Citizens Alerting System Agreement. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

INTRADO 9-1-1 HOSTING PROPOSAL

Mr. Poe reported that Lee County participated with the Counties of Dickenson and Wise and the City of Norton (Southwest 9-1-1 Group) in a regional approach to Enhanced 9-1-1 services. This has allowed us to share the purchase and maintenance cost of very expensive equipment. Much of the cost has been offset by state grants but continuous changes in technology and equipment, as well as fewer state grants, are resulting in increased costs for 911 services. The County currently uses a system manufactured by Intrado and have two units, a primary and a secondary, in order to have uninterrupted service capability. Without this regional approach, each locality would have one unit (a total of four) with no back up in the event of equipment failure. The regional approach has demonstrated significant cost savings over the individual locality approach. Our current units are 5-7 years old and will need to be replaced in the very near future.

With Next Generation (NG) 9-1-1 on the horizon, the Southwest 9-1-1 Group has received a proposal from Intrado to provide cloud hosted service which would eliminate the need for the majority of the back room equipment currently in use. With a hosted solution, Intrado maintains the equipment in one of their facilities and provides all maintenance and repair service at that location. In lieu of purchasing expensive equipment and paying for updates, maintenance and service, Intrado provides all this for one monthly fee. Intrado's proposal to Lee County is to provide hosted 9-1-1 services for five years at a monthly cost of \$8,663. State grant funding will provide approximately \$175,000 or 34% of the total cost. By utilizing a hosted solution, we will also eliminate Verizon charges of approximately \$2,850 per month which is 33% of the total cost. The

County will be responsible for the remaining costs. The grant funds will probably have to be spent in the first two years, so that would cover the full cost of the first 20 months of the agreement. The County would not incur any costs until year three of the agreement. Overall, the hosted solution will increase our 9-1-1 costs approximately \$35,000 per year, but if there is no state grant funds for new equipment, we could be looking at paying our proportionate share of \$800,000 - \$1,000,000 for new equipment for the group. The County share would probably be around \$40,000 per year minimum, plus we would also have to pay maintenance fees.

Mr. Cope stated that compared to the cost it could take 30 years on the new system to pay just to get the equipment that may last 5 to 7 years.

Mr. Leonard asked who would be responsible for upgrades and maintenance.

Mr. Poe stated that Intrado would be responsible for all of that.

It was moved by Mr. Cope, seconded by Mr. Smith, to approve the Intrado 9-1-1 Hosting Proposal Agreement. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

REPORTS AND RECOMMENDATIONS OF THE COUNTY ATTORNEY

None

REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR

DISPATCHER OPENING ADVERTISED

Mr. Poe stated that there is dispatcher opening that has been advertised with the deadline being January 28. The Board needs to schedule a date for those interviews. Mr. Poe recommends the week of February 8 for interviews.

Mr. Leonard asked if this position is under the supervision of the Sheriff.

Mr. Poe stated that the County side falls under the supervision of Alan Bailey the E-911 Director.

Mr. Leonard asked if the Sheriff would participate in the interviews.

It was moved by Mr. Cope, seconded by Mr. Leonard, to have the Sheriff sit in on the Dispatcher interviews. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

SCHOOL BOARD

Mr. Poe reported the School Board Finance Officer has contacted him, and with the new members on their Board, they feel it would good to host a session with them just to look at the School Budget. Since there are new members on this Board also, they have extended an invitation for a joint meeting. Sometime in the next two weeks would be better, the first week of February would be best.

It was the consensus of the Board to meet with the School Board on February 4 at 6:00 pm.

REPORTS AND RECOMMENDATIONS OF THE BOARD

None.

It was moved by Mr. Slemph, seconded by Mr. Leonard, to recess to February 4, 2016 at 6:00 pm at the School Board Office. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemm, Mr. Smith