

**VIRGINIA:** County of Lee, to-wit:

At the Recessed Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on April 11, 2016 at 6:00 p.m. thereof.

MEMBERS PRESENT: Charles Slempp, Jr., Chairman  
Nathan Cope  
D. D. Leonard  
Robert Smith

MEMBERS ABSENT: Larry Mosley

OTHERS PRESENT: Stacy Estep Munsey, County Attorney  
Dane Poe, County Administrator  
Jeny Hughes, Administrative Assistant

OTHERS ABSENT: None

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**MEETING CALLED TO ORDER**

The meeting was called to order at 6:05 p.m.

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**REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR**

**CLOSED SESSION**

It was moved by Mr. Leonard, seconded by Mr. Slempp, to enter Closed Session pursuant to Section 2.2-3711 A.6. The investing of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. Upon the question being put the vote was as follows. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slempp, Mr. Smith

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It was moved by Mr. Cope, seconded by Mr. Leonard, to exit Closed Session. Upon the question being put the vote was as follows. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

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### **CERTIFICATE OF CLOSED SESSION**

It was unanimously agreed as follows.

**WHEREAS**, the Lee County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3711 of the Code of Virginia requires a Certification by this Lee County Board of Supervisors that such Closed Meeting was conducted within Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Lee County Board of Supervisors hereby certified that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Closed Meeting in which this Certification Resolution applies and (ii) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed or considered by the Lee County Board of Supervisors.

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### **SALE OF VEHICLE TO TOWN OF PENNINGTON GAP**

It was moved by Mr. Leonard, seconded by Mr. Cope, to sell the old Building Inspector's vehicle to the Town of Pennington Gap for \$2,500. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

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### **VICTIM WITNESS ADVOCATE GRANT APPLICATION AND PROPOSAL**

Mr. Poe reported that he had received a letter from the Sheriff's Office stating that the Victim Witness Advocate Grant will be provided additional funding for Fiscal Year 2017. The grant application is being prepared now and is due on April 18. The grant amount is going to almost double, and it is anticipated that the funds will be there in additional years as well. Mr. Poe is asking approval from the Board to submit this grant, and there are no local funds in this grant. Right now, there is only one office, and when the grant funds double, there will sufficient funds to hire a second person. There is not additional office space for the second person, so the proposal is to renovate the Law Library and create two offices with a small waiting area. Mr. Poe stated that there are

two critical issues that need to be dealt with, one being the heating and cooling, which is now provided by a through the wall hotel style unit. When the offices are petitioned off the unit cannot be used unless a second one is added for the second office by cutting an opening through the wall of the Courthouse. The other option is to put a ductless split unit and locate the outside unit on the roof. At this point, it looks like all the work could be completed for around \$15,000. The old windows will also need to be replaced because they are old single pane windows and they don't keep out heat, cold or noise. The grant funds that begin July 1 would allow for the cost of renovations to make suitable office space.

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Mr. Cope asked if this would still be on a year to year basis.

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Mr. Poe stated that it would.

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Mr. Leonard stated that the renovation cost would come in well below the grant.

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Mr. Poe stated that it would, and by being able to do it at a low cost, the goal would be to get that done early in the year and hire a second person during the fiscal year.

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It was moved by Mr. Leonard, seconded by Mr. Smith, to allow the Sheriff's Office to submit the Victim Witness Grant and to renovate the Law Library. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemph, Mr. Smith

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**NEW POLICE CRUISER PUSH BUMPERS**

Mr. Poe stated that all of the lights and cages have been ordered for the new police cruisers. After the vehicles were ordered, the Sheriff's Office came back and requested to install putting push bumpers on the front of them. They had been told that there was an insurance incentive to do that. Mr. Poe checked with the County's insurance company and was told that there is no direct credit for having them on the vehicles, but they would take that into consideration at the time of renewal. The cost for the push bumpers are around \$300 each. They would probably be most beneficial to the County

in the event of deer strikes. There is a four to six week period to get these and they would need to be put on before any of the lighting is installed.

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Mr. Leonard asked if the rest of the cruisers have push bumpers.

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Mr. Poe stated that none of the others have them.

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Mr. Cope stated that if it would save one grill it would be worth it.

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It was moved by Mr. Cope, seconded by Mr. Leonard, to allow the Sheriff's Office to order push bumpers for the four new cruisers. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemp, Mr. Smith

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### **BUDGET WORKSHOP**

Mr. Poe stated that the budget is presented as departments and agencies have requested, no cuts or changes have been made. The budget requests exceed revenues by \$1,669,849.00. The budget proposal is not fully complete; work is still being done on the Victim Witness Grant and on the revenue side. The numbers from Social Services is a rough estimate and the School Board budget is incomplete at this time, the State estimate for the Required Local Effort has been used. General Fund revenues are up overall about 1%, the only bad thing about that is, the real property value is up about 7%, which means it is down in other places. In the budget right now are capital requests of approximately \$1,150,000. Some of the major items include \$250,000 renovation of the Circuit Courtroom and District Court Clerk's Office; \$125,000 for exterior repairs and maintenance; \$30,000 for demolition of the Extension Office Building; \$80,000 Site Development and paving for additional parking; \$187,885 New Voting Machines; \$120,000 New Police Cruisers; \$52,000 for 911 computers and consoles; \$31,000 for New Truck/tools for Litter Control; \$26,000 for Transfer Station office build out; \$5,000 for large animal trailer for Animal Control; \$210,000 for Transfer Station 4 WD pickup truck and snow plow; 4 WD tractor; scale house building, equipment storage shed, and new convenience center at Olinger.

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Mr. Leonard asked where the Transfer Station uses a bush hog.

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Mr. Poe stated that it is used on all of the Landfill property, some of the convenience centers and at the Airport.

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Mr. Smith asked about someone buying the flagpole at the Ewing Elementary School.

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Mr. Poe stated that it would have to be sold through a competitive process; it could not be directly sold to someone.

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Mr. Poe stated that within these requests there are additional salary requests of \$213,000 including Constitutional Officers. The State Compensation Board will be providing a 2% raise for all Comp Board funded positions effective December 1, 2016. A 2% increase for all full time county positions, including the four county funded positions in the Commissioner and Treasurer's offices, would average out to \$.30 per hour plus fringe benefits for a total cost of approximately \$25,000 for a full year. A similar increase for part time positions would cost approximately \$7,000. School Board funding as listed is the state calculated Required Local Effort only as we have not received a proposed budget yet. It is based on a state projected Average Daily Membership (ADM) of 2,980.75 students. If the school system uses a higher projected ADM, our local cost increases as well. The Composite Index for school funding drops to .1701 effective July 1, 2016, down from the previous rate of .1886. The school system will also have Federal and other locally generated funds to add to the state dollars.

The Budget printout will show three prior years history, the current 2016 budget showing the adopted budget, the amended amount and the amount spent, and the column showing the department request. The next step Mr. Poe will take will be to go department by department, line item by item and make adjustments. The bigger issues for the Board will be salaries and capital projects. Mr. Poe will try to be conservative on the Revenue side, he will review the revenues a couple times and adjust accordingly.

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Mr. Smith asked what would happen if there was not enough money to balance the budget.

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Mr. Poe stated that there are three options, increase revenue, decrease expenses or take it out of the reserve.

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Mr. Cope stated that it might not be as bleak once some of the cutting starts.

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Mr. Poe stated that he was anticipating a higher increase at the Regional Jail level, but there will be left over funds from the construction of the additional space, and it was voted to use that to apply toward capital items and repairs that need to be made, and use the rest to pay the debt service this current year.

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Mr. Slempp asked if the current year's budget would be less.

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Mr. Poe stated that the deficit should not be as much as anticipated.

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**REPORTS AND RECOMMENDATIONS OF THE BOARD**

Mr. Cope asked if the Board would get an update budget at the next meeting.

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Mr. Poe stated that he does not like to do budget at regular meetings because the later it gets the less focus everyone has on the budget, and some things might get overlooked.

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Mr. Cope stated that he would like to see the capital items broken down a little more.

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It was moved by Mr. Leonard, seconded by Mr. Smith, to adjourn. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Slemph, Mr. Smith