

**VIRGINIA:** County of Lee, to-wit:

At the Recessed Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on June 23, 2016 at 6:00 p.m. thereof.

MEMBERS PRESENT: D. D. Leonard, Vice Chairman  
Nathan Cope  
Robert Smith

MEMBERS ABSENT: Charles Slemp, Jr., Chairman  
Larry Mosley

OTHERS PRESENT: Stacy Estep Munsey, County Attorney  
Dane Poe, County Administrator

OTHERS ABSENT: Jeny Hughes, Administrative Assistant

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**MEETING CALLED TO ORDER**

The meeting was called to order at 6:10 p.m.

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**APPROVAL OF YEAR END DISBURSEMENTS**

It was moved by Mr. Cope, seconded by Mr. Leonard, to approve the year end disbursements in the amount of \$53,436.06. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**ADOPTION OF TAX LEVIES**

Mr. Poe presented the proposed tax levies that were used in calculating revenues for the Fiscal Year 2016 – 2017 budget.

Real Property	\$ .62 per \$100 of assessed value
Personal Property	\$2.00 per \$100 of assessed value
Machinery & Tools	\$2.00 per \$100 of assessed value
Merchants Capital	\$1.41 per \$100 of assessed value

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Mr. Smith stated that at previous meetings, the Board discussed setting the Real Estate rate at .6187, and while that is not a big difference, he wants to stay with that number.

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It was moved by Mr. Smith, seconded by Mr. Leonard, to approve the Tax Levies as follows. Upon the question being put the vote was as follows.

Real Property	\$ .6187 per \$100 of assessed value
Personal Property	\$2.00 per \$100 of assessed value
Machinery & Tools	\$2.00 per \$100 of assessed value
Merchants Capital	\$1.41 per \$100 of assessed value

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**FINANCE**

**FISCAL YEAR 2016 – 2017 BUDGET ADOPTION**

Mr. Poe reported that with all adjustments made to the budget, there would need to be a transfer of approximately \$910,000.00 from the General Fund reserves to balance with the projected revenues.

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It was moved by Mr. Cope, seconded by Mr. Leonard, to adopt the Fiscal Year 2016 – 2017 budget in the amount of \$64,623,190.00. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**FISCAL YEAR 2016 – 2017 BUDGET APPROPRIATION**

It was moved by Mr. Cope, seconded by Mr. Leonard, to adopt the following Resolution. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**LEE COUNTY BOARD OF SUPERVISORS  
APPROPRIATIONS RESOLUTION  
FISCAL YEAR ENDING JUNE 30, 2017  
16-022**

**WHEREAS**, the Lee County Board of Supervisors has heretofore prepared a budget for information and fiscal planning purposes only; and

**WHEREAS**, the preparation, publication, and approval of the budget is not deemed to be appropriations (§15.2-2506);

**NOW, THEREFORE, BE IT RESOLVED**, by the Lee County Board of Supervisors that the Budget for Fiscal Year 2016-17 has been approved by separate action and by this Resolution appropriations for the General Fund be made as follows;

Board of Supervisors	98,430
FBOP-Water and Sewer	1,542,384
Housing Authority	3,000
Public Service Authority	3,234
R.A.D.A	1,938
County Administrator	130,264
Legal Services	23,279
Delinquent Tax Collection	32,500
Independent Auditor	66,300
Commissioner of the Revenue	303,708
Treasurer's Office	270,715
Central Accounting	52,745
Data Processing	56,011
Central Garage	135,688
Central Purchasing	37,290
Electoral Board	69,687

Registrar	125,317
Circuit Court	66,305
General District Court	5,500
Special Magistrates	1,010
Juvenile & Domestic Court Services	212,044
Circuit Court Clerk	425,160
Victim/Witness Assistance	100,047
Commonwealth's Attorney	467,588
Sheriff	2,033,799
Domestic Violence	41,156
School Resource Officers	75,000
Courtroom Security	27,313
Sheriff-Vehicle Expense	242,870
Fire Prevention	245,602
Emergency Medical Services	81,775
Emergency Services	32,934
Jail Operation	2,123,405
Building Official	82,085
Animal Control	100,425
Medical Examiner	500
Litter Enforcement	98,065
Road Viewers	500
Maintenance of Buildings & Grounds	285,036
Local Health Department	247,520
Community Services Board	109,350
Brain Injury Services of SW Virginia	1,500
Lonesome Pine Office on Youth	4,500
Senior Citizens Program	26,400
Junction Center For Independent Living	5,000
Mountain Empire Community College	19,671
Thomas Walker Pool	30,241
Tourism	50,758
Spearhead Trails	25,000
Heart of Appalachia Tourism Authority	2,500
SW VA Cultural Heritage Foundation	10,000
Lonesome Pine Regional Library	222,082
Lenowisco PDC	41,878
Industrial Development Authority	6,790
Board of Zoning Appeals	3,934
Planning Commission	3,834
Community Development	113,084
Lee County Airport	64,459
Soil & Water Conservation	30,000
Black Diamond Resource Conservation & Dev.	1,000
VPI Extension Service	60,820
DSS Contributions to VRS/SGL	291,000
Retiree Health Insurance	32,460
Courthouse Renovations/Maintenance	75,000
Miscellaneous & Contingency	50,000
E-911 Operations	506,673
Debt Service	193,733
Landfill Monitoring	50,000
Solid Waste	1,418,672
Capital Project-Transfer Station	26,000
<b>GENERAL FUND TOTAL</b>	<b>\$13,424,468</b>

1. Appropriations are payable in the amounts named herein, provided the aggregate revenues collected and other resources available during the year ending June 30, 2017, from which the appropriations are made, are sufficient to pay all of the appropriations in full; otherwise, the said appropriations shall

be deemed to be payable in such proportions as the sum of all realized revenue is to the total amount of revenues estimated by the Board of Supervisors to be available for appropriations in the year ending June 30, 2017.

2. No department, agency, or individual receiving appropriations under the provision of this Resolution shall exceed the sum approved for that department, agency or individual by the Lee County Board of Supervisors.
3. The Board of Supervisors for Lee County reserves the right to change at any time during the Fiscal Year ending June 30, 2017, compensation provided to any officer or employee and to establish or abolish any office or position excepting such office or position as may be prohibited by law from abolishing.
4. The purchase of machinery, equipment, or motor vehicles (capital outlay items) in the Budget not exceeding \$2,500.00 per item, may be approved by justifying said items to the County Administrator on an as needed basis. A purchase order will be issued and must be signed by the County Administrator or his designee; all requests for items exceeding \$2,500.00 must be justified and approved by the Board of Supervisors.

**WHEREAS**, the Lee County Board of Supervisors has approved the Headstart Budget, Lee County Public School Budget and Virginia Public Assistance Budget for FY2016-17; and

**WHEREAS**, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Headstart, Lee County Public School and Virginia Public Assistance Budgets;

**NOW, THEREFORE, BE IT RESOLVED**, that the following activities, 25% of the amount shown is appropriated for a 3-month period ending September 30, 2016

**HEADSTART**

Federal Funds	<u>\$ 1,370,586</u>
TOTAL HEADSTART	\$ 1,370,586

**VIRGINIA PUBLIC ASSISTANCE**

Federal/State Funds	\$ 7,492,260
Local Funds	<u>1,306,622</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE	\$ 8,798,882

**LEE COUNTY PUBLIC SCHOOLS**

Federal, State & Other Funds	\$36,487,212
Local Funds	<u>4,542,042</u>
TOTAL LEE COUNTY PUBLIC SCHOOLS	\$41,029,254

Source of Revenue:

Federal Funds	\$ 3,576,454
State Funds	26,213,792
Other Funds	73,600
Self Insured Health Fund	3,759,000
Local Funds	4,542,042
Textbook Carryover Funds	967,366
Child Nutrition Program	<u>1,897,000</u>

TOTAL PUBLIC SCHOOLS \$ 41,029,254

1. The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the General Fund to the Headstart, Public School and Virginia Public Assistance funds and will not exceed the foregoing one and three months appropriations.

The Lee County Treasurer is also directed to revert all unexpended balances of the Headstart, Public School and Virginia Public Assistance Funds to the General Fund as of the beginning and ending of Fiscal Year 2016-2017.

TOTAL FY 2016-17 BUDGET \$64,623,190

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**SUPPLEMENTAL APPROPRIATION**

**DELINQUENT TAX COLLECTION**

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$1,734.00 to Delinquent Tax Collection as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-19000-0043	DMV Stop Fees	\$ 1,734.00
Expenditure		
4-001-12230-3150	DMV Stops	\$ 1,734.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**CIRCUIT COURT CLERK**

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$1,017.00 to the Circuit Court Clerk as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-18030-0006	Reimbursements	\$ 1,017.00
Expenditure		
4-001-21600-1350	Part-Time Salaries	\$ 1,017.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**SHERIFF'S DEPARTMENT**

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$2,160.00 to the Sheriff's Department as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-16010-0014	Sheriff's Gun Permits	\$ 2,160.00
Expenditure		
4-001-31200-3160	Contract Services	\$ 2,160.00

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**FIRE PREVENTION**

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$54,272.11 to Fire Prevention as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-41050-0099	Budget Supplements from Reserve	\$10,000.00
3-001-24040-0012	Fire Programs Fund	\$44,272.11
Expenditure		
4-001-32100-5640	Payments to Fire Departments	\$10,000.00
4-001-32100-5641	Fire Programs Fund	\$44,272.11

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**FIRE AND RESCUE SERVICES**

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$24,038.80 to Fire and Rescue Services as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-41050-0099	Budget Supplements from Reserve	\$22,000.00
3-001-24040-0013	Four-For-Life	\$ 2,038.80
Expenditure		
4-001-32300-5641	Four-For Life	\$22,000.00
4-001-32300-5642	Rescue Squads	\$ 2,038.80

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**RETIREE HEALTH INSURANCE**

It was moved by Mr. Cope, seconded by Mr. Smith, to approve a supplemental appropriation in the amount of \$9,962.40 to Retiree Health Insurance as follows. Upon the question being put the vote was as follows.

Revenue Source		
3-001-23020-0017	Health Insurance-State Reimbursed	\$13,860.00
3-001-19030-0001	Retiree/COBRA BC/BS Reimbursements	\$ (3,897.60)
Expenditure		
4-001-91200-2390	Retiree/COBRA BC/BS Payments	\$ 9,962.40

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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**REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR**

**TRANSFER STATION MOWER**

Mr. Poe reported that Transfer Station Superintendent Gary Collingsworth, followed up with vendors regarding a Bush Hog brand mower. The 2010 model is no longer available and price for that machine quoted by any vendor was for in-stock units. Mr. Collingsworth requested each vendor submit a price for the same machine so the 3210 model was the one that had to be used. Quotes were as follows:

<u>Greene's Trailer &amp; Equipment</u>	
10' Bush Hog brand 3210 mower	\$8,450.00
<u>Lawson Building Supply</u>	
10' Bush Hog brand 3210 mower	\$8,950.00
<u>Cox Tractor Company</u>	
10' Bush Hog brand 3210 mower	\$8,095.00

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It was moved by Mr. Cope, seconded by Mr. Leonard, to accept the quote from Cox Tractor for a 10' Bush Hog brand 3210 mower in the amount of \$8,095.00. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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#### **TIPPING FEE WAIVER REQUEST**

Mr. Poe reported that he had discussed the waiver request submitted at the June 21, 2106 Regular Meeting with Mr. Swecker. Mr. Swecker advised that they have only one project scheduled at this time and the other projects may or may not be completed any time soon. His request at this time is to waive the fees for one roof which should be no more than one ton of material.

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It was moved by Mr. Cope, seconded by Mr. Smith, to approve the Tipping Fee Waiver Request up to one ton of material. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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#### **SCHOOL BOARD**

Mr. Poe stated that the School Superintendent advised that the School Board anticipates having some savings this year, but are also looking to be able to use a portion of the savings in this fiscal year to make some much needed purchases. Because of the categorical appropriations this year, they do not have the funds in every category to make the purchases.

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Brian Austin, School Superintendent, addressed the Board about the categorical line items, and stated that without the Board approval the School Board cannot over spend those categories. As of today, the School Board has under spent six of the seven categories and expects to return approximately \$162,000 to the Capital Reserve Account. Mr. Austin is requesting to overspend categorically, but not total to make some purchases that are needed.

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It was the consensus of the Board to allow the School Board to overspend categorically.

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**REPORTS AND RECOMMENDATIONS OF THE BOARD**

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It was moved by Mr. Cope, seconded by Mr. Smith, to adjourn. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Smith

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CHAIRMAN OF THE BOARD

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CLERK OF THE BOARD